



A G E N D A

PUBLIC WORKS COMMISSION
REGULAR MEETING
WEDNESDAY, FEBRUARY 5, 2025

6:00 P.M. PUBLIC MEETING/PUBLIC HEARINGS

CIVIC CENTER, CITY COUNCIL CHAMBERS
14000 CITY CENTER DRIVE, CHINO HILLS, CALIFORNIA

PUBLIC WORKS COMMISSION MEMBERS

VINCE JONES, CHAIR
ROMAN G. NAVA, VICE CHAIR
RICHARD AUSTIN
NATALIE AVILA
MIKE KLECZKO

DANIEL BOBADILLA, PUBLIC WORKS DIRECTOR/CITY ENGINEER
DIANA KEROS, SECRETARY

This agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda unless the Public Works Commission makes a determination that an emergency exists or that a need to take immediate action on the item came to the attention of the City subsequent to the posting of the agenda. The Commission Secretary has on file copies of written documentation relating to each item of business on this Agenda available for public inspection in the Public Works Department, in the public binder located at the entrance to the Council Chambers while the meeting is in session, and on the City's website at www.chinohills.org/Agendas. Materials related to an item on this Agenda submitted to the Public Works Commission after distribution of the agenda packet are available for public inspection in the Public Works Department at 14000 City Center Drive, Chino Hills, CA during normal business hours and on the City's website at www.chinohills.org/Agendas as soon as practicable.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in the Parks and Recreation Commission meeting, please contact the Community Services Department, (909) 364-2710, at least 48 hours prior to the meeting to enable the City to make reasonable arrangements. [Click here](#) to view the City's Reasonable Accommodations Policy or contact the City Clerk's office to obtain a copy.

Emails and documents submitted by the public to the City will be considered a public document subject to posting on the City's website and are subject to the Public Records Act.

PLEASE SILENCE ALL ELECTRONIC DEVICES WHILE COMMISSION IS IN SESSION.

Speaker Cards - Those persons wishing to address the Public Works Commission on any City matter, whether or not it appears on the agenda, must complete and submit to the Commission Secretary a "Request to Speak" form available at the entrance to the City Council Chambers. In accordance with the Public Records Act, any information you provide on this form is available to the public. **You are not required to provide your name or other personal information in order to speak. The Commission Secretary will explain how you will be called to speak if you decline to provide your name.** Comments will be limited to a maximum of three minutes per speaker for agendized items and a maximum of one minute for non-agendized items. Only one speaker card per person per comment period may be submitted. Individuals must submit their own speaker card. Public comment periods will generally be limited to 30 minutes per meeting and/or the maximum time limits for speaking may be reduced, so not all members of the public may have the opportunity to speak at every commission meeting. If you want to communicate information to the City you can also do so via email at publicworkscommission@chinohills.org. All public comments must address matters within the subject matter jurisdiction of the Public Works Commission, which is considered "City business." Failure to adhere to the prohibition against public comments on non-city business, will result in the speaker losing their opportunity to provide public comments at that meeting.

"City business" includes matters over which the City has been granted authority pursuant to state law, subject to state and federal legal and constitutional limitations. These matters include the construction, maintenance and repair of streets, parks and public facilities; providing water, sewer and trash services; providing recreation services and programs; overseeing land development except to the extent the City's authority has been pre-empted by federal and state law; providing public safety services, including police and fire/paramedic services which the City does by contracting with the San Bernardino County Sheriff's Department and working with the Chino Valley Fire District and through its own code enforcement personnel; imposing regulations over conduct and activities in the City to protect the health, safety and welfare of the community; and the City also has the right to hire and manage personnel, the responsibility to maintain public records and the authority to impose fees and taxes and provide the financial services necessary to provide the above services.

"Signs", banners, flags or other symbolic material (except those that are emblazoned on clothing) are prohibited within the Council Chambers because they may obstruct the view of other attendees, obstruct the passage of other attendees, create a fire or safety hazard, or otherwise disturb the business of the meeting. However, signs no larger than 12X24 inches are permitted in the overflow community room located in the southeast corner of the Council Chambers. These signs, banners, flags and other symbolic objects must be left in the overflow area when approaching the dais for public comments or otherwise leaving that area except to leave the Council Chambers. Signs with any type of stick, pole or similar object are prohibited in the Council Chambers.

TIPS FOR PUBLIC SPEAKING AT A COMMISSION MEETING

- If you have filled out a speaker card with or without your name and/or contact information, please hand it to the Commission Secretary.
- A speaker may not relinquish his/her time to another speaker.
- Be prepared to come forward to the speaker's podium when your name is called.
- As you begin to speak, state your name clearly for the record (although this is not required) and city of residence. If you represent a group or organization, please state that information as well.
- Don't be nervous. It may help to take a deep breath and exhale slowly before you speak.
- Please show courtesy to others and direct all comments to the Chairperson and Commission.
- Do not address comments to the audience or staff members.
- Make your position known at the beginning, then present supporting information.
- Identify your main points. Writing them down ahead of time will help you organize your thoughts at the podium.
- Don't repeat yourself. If a previous speaker has already made the point you planned to make, simply refer to that speaker and emphasize your support for that position.
- Handouts summarizing your position may be distributed to the Commission Secretary before or after your presentation.
- Close your comments with an action statement such as, "Adopt this resolution" or "I urge you to vote 'yes' (or 'no') on this item."
- Any person who disrupts the orderly conduct of the Commission's business may be barred from making further comments and shall be subject to removal from the Chambers.

6:00 P.M. - CONVENE MEETING / ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PRESENTATIONS

PUBLIC COMMENTS - AGENDIZED ITEMS

1. **PUBLIC COMMENTS:**At this time, members of the public may address the Public Works Commission regarding any item appearing on the agenda, except that testimony on Public Hearing items must be provided during those hearings. Those persons wishing to address the Public Works Commission must complete and submit to the Commission Secretary a "Request to Speak" card available at the entrance to the City Council Chambers. Comments will be limited to a maximum of three minutes per speaker. The time allotted per person may vary depending on the total number of speaker cards received. This comment period will generally be limited to 30 minutes per meeting, so not all members of the public may have the opportunity to speak at every Public Works Commission meeting.

CONFLICT OF INTEREST ANNOUNCEMENTS: Commission Members abstentions shall be stated at this time for recordation on the appropriate item.

CONSENT CALENDAR *All matters listed on the Consent Calendar are considered routine by the Public Works Commission and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Public Works Commission votes on the motion to adopt, Members of the Public Works Commission or staff request the matter to be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after the adoption of the balance of the Consent Calendar.*

2. Approval of Meeting Minutes - November 6, 2024

DISCUSSION CALENDAR

STAFF INFORMATION

3. Presentation - Capital Improvement Program Update - 2024/25 Fiscal Year
4. Traffic Safety Committee Meeting Minutes - November 14, 2024, December 12, 2024, and January 9, 2025.

PUBLIC COMMENTS - NON-AGENDIZED ITEMS

5. **PUBLIC COMMENTS:**At this time, members of the public may address the Public Works Commission regarding any items within the subject matter jurisdiction of the Commission that do not appear on the agenda. Please complete and submit to the Commission Secretary a "Request to Speak" card. Comments will be limited to a maximum of one minute per speaker. The time allotted per person may vary depending on the total number of speaker cards received. This comment period will generally be limited to 30 minutes per meeting, so not all members of the public may have the opportunity to speak at every commission meeting.

COMMISSION COMMENTS

ADJOURNMENT:

MINUTES

PUBLIC WORKS COMMISSION CITY OF CHINO HILLS

NOVEMBER 6, 2024
REGULAR MEETING

CONVENE MEETING AND ROLL CALL

Chair Kleczko called the Regular Meeting of the Public Works Commission of the City of Chino Hills to order at 6:00 P.M. and requested Commission Secretary Keros to conduct roll call.

PRESENT: MIKE KLECZKO, CHAIR
VINCE JONES, VICE CHAIR
RICHARD AUSTIN, COMMISSIONER (ARRIVED AT 6:01 PM)
NATALIE AVILA, COMMISSIONER
ROMAN G. NAVA, COMMISSIONER (ARRIVED AT 6:13 PM)

ABSENT: NONE

ALSO PRESENT: DANIEL BOBADILLA, PUBLIC WORKS DIRECTOR/ CITY
ENGINEER
CARL HASSEL, ENGINEERING MANAGER
ALEXIS DALPONT, MANAGEMENT ANALYST II
TONY FUSCO, LANDSCAPE INSPECTOR II
DIANA KEROS, COMMISSION SECRETARY
MELANIE MELARA, ADMINISTRATIVE ASSISTANT II

PLEDGE OF ALLEGIANCE TO THE FLAG

Chair Kleczko led the audience in the Pledge of Allegiance.

PRESENTATIONS

None

PUBLIC COMMENTS

There were no public comments.

CONFLICT OF INTEREST ANNOUNCEMENTS

There were no conflict of interest announcements to record.

CONSENT CALENDAR

Approval of Minutes – August 7, 2024

On motion made by Commissioner Avila and seconded by Vice Chair Jones, the August 7, 2024, Public Works Commission Meeting Minutes were approved, as presented.

Motion carried by electronic vote as follows:

AYES: AUSTIN, AVILA, JONES, KLECZKO

NOES:

ABSENT FOR VOTE: NAVA

ABSTAIN:

DISCUSSION CALENDAR

Appointment of Chair and Vice Chair for Public Works Commission

As the current Vice Chair, Commissioner Jones was automatically nominated for the new Chair position. Chair Kleczko opened for additional nominations, and there were no other nominations.

Commissioner Austin made a motion to nominate Vice Chair Jones for the Chair position and Commissioner Roman G. Nava for the position of Vice Chair. Chair Kleczko seconded the motion. No other nominations were received.

The vote for Vice Chair Jones as the new Chair and Commissioner Roman G. Nava as the new Vice Chair carried by electronic vote as follows:

AYES : AUSTIN, AVILA, JONES, KLEZCKO

NOES:

ABSENT FOR VOTE: NAVA

ABSTAIN:

STAFF INFORMATION

Presentation – Urban Forest Management

Alexis DalPont, Management Analyst II, and Landscape Inspector II and certified arborist Tony Fusco, gave a PowerPoint presentation on the City's Urban Forest Management Program. Ms. DalPont and Mr. Fusco provided information on tree maintenance and service requests, the City's Resi-Pay Program, perspectives on street trees, park trees, and slope trees, and spoke on the challenges with trimming trees on slopes. Mr. Fusco explained how trees are placed on a Priority 1 or Priority 2 status for trimming and highlighted some of the challenges and costs associated with accessibility to slope trees, which represent approximately 15,000 trees of the City's 47,000 trees in its inventory. Mr. Fusco also spoke about the harmful effects of topping trees.

The commissioners commented on and asked a variety of questions relating to the Urban Forest Management Program.

Ms. DalPont and Mr. Fusco responded to questions relating to tree height restrictions, access to slope trees due to limited street access, current guidelines and policies regarding the types of trees and the locations for placement of the trees on slopes, budget

constraints, the inspection process, and input and recommendations from staff on new development projects.

Commissioner Nava commented that he is happy that residents, through the Commission, have a channel for communication for tree trimming concerns. He added he is hopeful for additional funding opportunities to expand maintenance for the many trees in our community.

Chair Kleczko complimented Ms. DalPont and Mr. Fusco on their presentation. He stated staff does an awesome job, especially with Strickling Park and along Hickory Creek. He said the chairs cut into the tree stumps for residents to rest is a nice touch. Ms. DalPont responded that it was the result of receiving grant funding.

Mr. Fusco shared staff has been planting Sweet Bay Laurels throughout the City. He said he brought cuttings to the meeting and welcomed the Commissioners and staff to take one home.

Traffic Safety Committee Meeting – August 8, 2024, September 12, 2024, and October 10, 2024

Commissioner Nava thanked Mr. Cruz for following up on a request from the Alterra Park Homeowners Association to place no parking signs near the state park entrance after an incident occurred on the July 4th holiday involving illegal fireworks. Commissioner Nava thanked Mr. Cruz for addressing the HOA's concern and highlighting it at the Traffic Safety Committee meeting.

The Commission inquired about the status of the following items in the Traffic Safety Committee meeting minutes. Engineering Manager Hassel responded as follows:

Los Serranos Road – Red Curb Removal Request (September 12, 2024)

Vice Chair Jones inquired about the status of this request. Mr. Hassel responded that the committee agreed to reduce the amount of red curb near the stop sign to allow space for additional parking.

Commissioner Avila inquired about the status of the signal timing concern at Grand Avenue and Madrugada Drive discussed at the August 8, 2024, Traffic Safety meeting. Mr. Hassel stated staff is analyzing the timing of the signal and confirmed it is limited to drop-off and pick-up hours of the nearby school.

Commissioner Avila asked Mr. Hassel to provide details on the traffic monitoring software from Urban SDK from the August 8, 2024, minutes. Mr. Hassel shared that staff viewed a presentation by Urban SDK on a software application that collects data from cell phones and GIS and generates a heat map of the City which identifies where speeding is occurring in the City in real time. Corporal Kessler agreed to reach out to San Bernardino County to determine interest in partnering with the City. Commissioner Avila asked if staff foresees the software being utilized to assist in decisions on the timing of traffic signals rather than enforcement pursuits. Mr. Hassel responded that the software does not address traffic signal timing.

Vice Chair Jones inquired about the frequency of speed surveys. Mr. Hassel responded that speed surveys are completed by traffic engineers typically every five years. He said a speed survey is currently underway, and the results should be made available in the Spring.

Commissioner Nava stated he agrees with the actions taken in the meeting minutes. He referred to the September 12, 2024, minutes regarding the HAWK signal at Boys Republic Drive. He spoke about the operation of the signal. Mr. Hassel stated the signal is programmed according to the Manual on Uniform Traffic Control Devices (MUTCD).

Chair Kleczko and Commissioner Avila recommended posting an instructional-type video on social media or doing additional outreach on how to utilize the HAWK signal. Mr. Hassel stated staff did put together an exhibit and shared that deputies have observed movement has improved at the location.

COMMISSION COMMENTS

Commissioner Avila thanked staff for providing the meeting Agenda packet for today's meeting. She said she finds it very valuable and likes the opportunity to hear about the latest activities happening in the Public Works Department. She thanked Ms. DalPont and Mr. Fusco for providing the presentation and offering a new perspective on the Tree Trimming program. Commissioner Avila suggested meeting on a more frequent basis. She said she would like to hear about some of the regulatory challenges that are being proposed at the state level and how the City will incorporate and implement those regulations. Commissioner Avila wished everyone a Happy Thanksgiving and a Merry Christmas.

Director Bobadilla shared information on the status of the MS4 permit (Municipal Separate Storm Sewer System) which regulates clean water; specifically storm drains. He said the State Water Resources Control Board instructed staff to meet with the regulatory agencies to ensure their comments have been taken into consideration. He said it is likely we will have a new permit sometime in winter of next year. Director Bobadilla shared in 2021, the U.S. Environmental Protection Agency had a revision to the lead and copper rule. He said it is essentially in place to ensure no harm is done to the City's water systems or the pipes that lead to homes and businesses. He said staff conducted a full inventory of all the pipes in the City's system; just over 21,000 service lines, and he is happy to report that zero lines contained lead. This information was submitted last month to the Water Board and the City is in full compliance.

Vice Chair Jones thanked staff for the presentation. He said the tree maintenance program for the City has been a long-standing challenge. He said he would like to have an annual update on the program. Vice Chair Jones wished everyone a happy holiday and thanked Chair Kleczko for chairing the commission over the past year.

Commissioner Nava thanked Chair Kleczko for his leadership and thanked staff for the presentation. He stated it is a component of why our City is so beautiful. He acknowledged landscaping is a difficult task with the funds that are available and stated he would also like to have an annual update. Commissioner Nava shared he attended the free mulch event and posted a photo to the community page. He stated recently there have been negative comments about Waste Management on the Chino Hills Connection. He said residents are getting notices for improperly using the recycle bin. Commissioner Nava

asked if other Waste Management cities are experiencing the same issues and asked if staff could provide information at the next meeting. Commissioner Nava also commented that the trash cans are not as sturdy as the previous vendor. He stated the lids are cracking causing them to be out of alignment and fill with water when it rains. He wished staff a happy holiday and said he is looking forward to the new year.

Commissioner Austin thanked staff for the presentation. He stated it has been a great year meeting with staff and Commissioners. He thanked Chair Kleczko for leading this year and said he is looking forward to Vice Chair Jones' administration next year. He said he had the opportunity to spend time at Grand Avenue Park. He shared he and his family played soccer and used the pickleball courts. He commented that staff did a good job on the turf.

Chair Kleczko thanked staff, and Commission Secretary Keros, for her assistance throughout the year. He stated there have been issues outside of the meetings that have required extra time, and he appreciates her assistance. Chair Kleczko thanked Director Bobadilla for his leadership. He said he is looking forward to Commissioner Jones chairing the Commission next year. He spoke about the equestrian trails and the continued problem with dog feces. He stated the area is the Eucalyptus Trail from Morningfield Drive to Chino Hills Parkway, and on Chino Hills Parkway from Eucalyptus Avenue to the Hindu Temple. He asked if signage could be posted or make bags available in the area. He said he would like to see a solution to this problem. He added throughout the rest of the City, the trails are great and congratulated the City's landscape contractor on their phenomenal work. He stated it starts at the top of Public Works, and it's that consistency and great work ethic that makes the City look so good.

Commissioner Avila congratulated Commissioner Nava on his position of Vice Chair in the new year.

STAFF COMMENTS

None

ADJOURNMENT

Chair Kleczko adjourned the meeting at 7:07 p.m.

Diana Keros, Commission Secretary



CIP Update 2024/25 Fiscal Year

Project Name: 1,2,3-TCP Plant

Limits: At Pipeline Avenue and Eucalyptus Avenue

Schedule: Online testing and certification in February and March

Project Award: Contractor – Garney Pacific, Inc. at about \$19 Million



CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year

Project Name: Chino Hills Community Park V-Ditch Replacement

Limits: West side of Community Park

Schedule: Currently in construction, estimated to be completed in late March

Project Award: Contractor – Crimson Marie at \$640,000



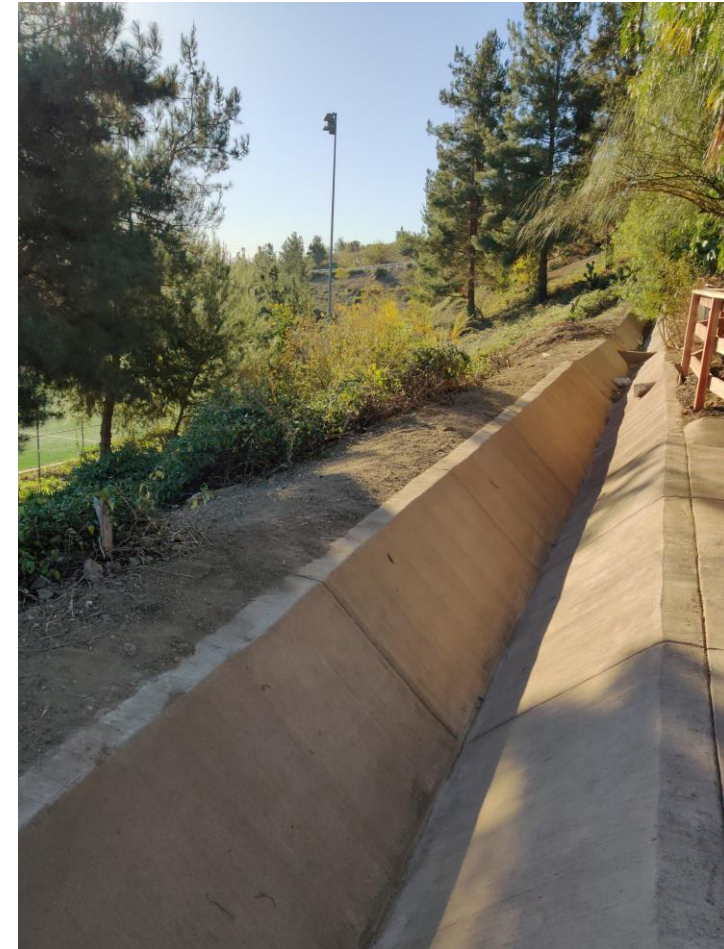
CIP Update 2024/25 Fiscal Year

PROJECT LIMITS

Before



After





CIP Update 2024/25 Fiscal Year

Project Name: Chino Hills Community Park – Parking Lot Expansion

Limits: Adding 80 parking stalls; 4 ADA parking stalls

Schedule: Construction is underway; Estimated to be completed
in June

Project Award: Contractor – Tyner Construction \$2.1M



CIP Update 2024/25 Fiscal Year

Construction Grading Limits





CIP Update 2024/25 Fiscal Year

Project Name: Fairfield Ranch Road Pavement Rehabilitation

Limits: From Soquel Canyon Parkway to Monte Vista Avenue

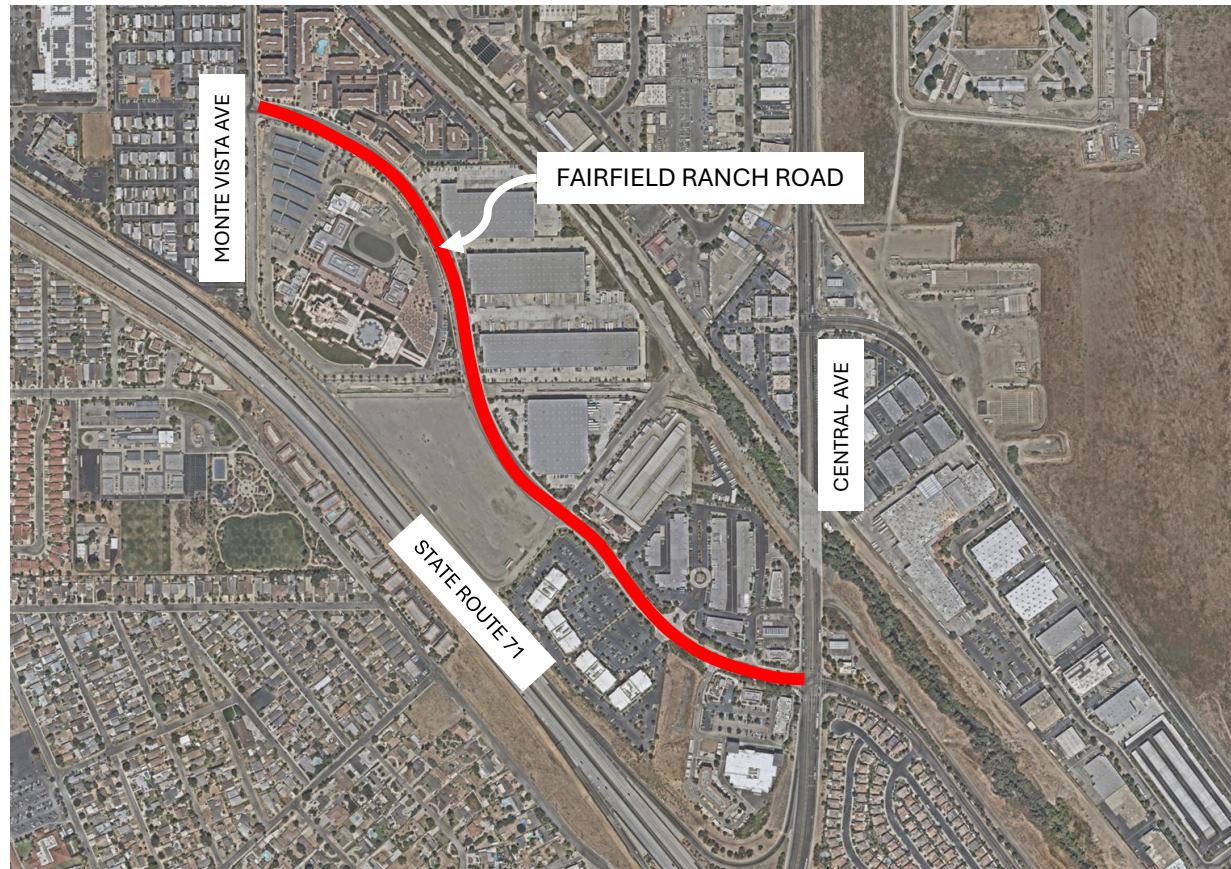
Schedule: Construction begins in Fall of 2025

Budget: \$680,000



CIP Update 2024/25 Fiscal Year

PROJECT LIMITS





CIP Update 2024/25 Fiscal Year

Project Name: Butterfield Ranch Road Pavement Rehabilitation Project

Limits: From Soquel Canyon Parkway to Pine Avenue

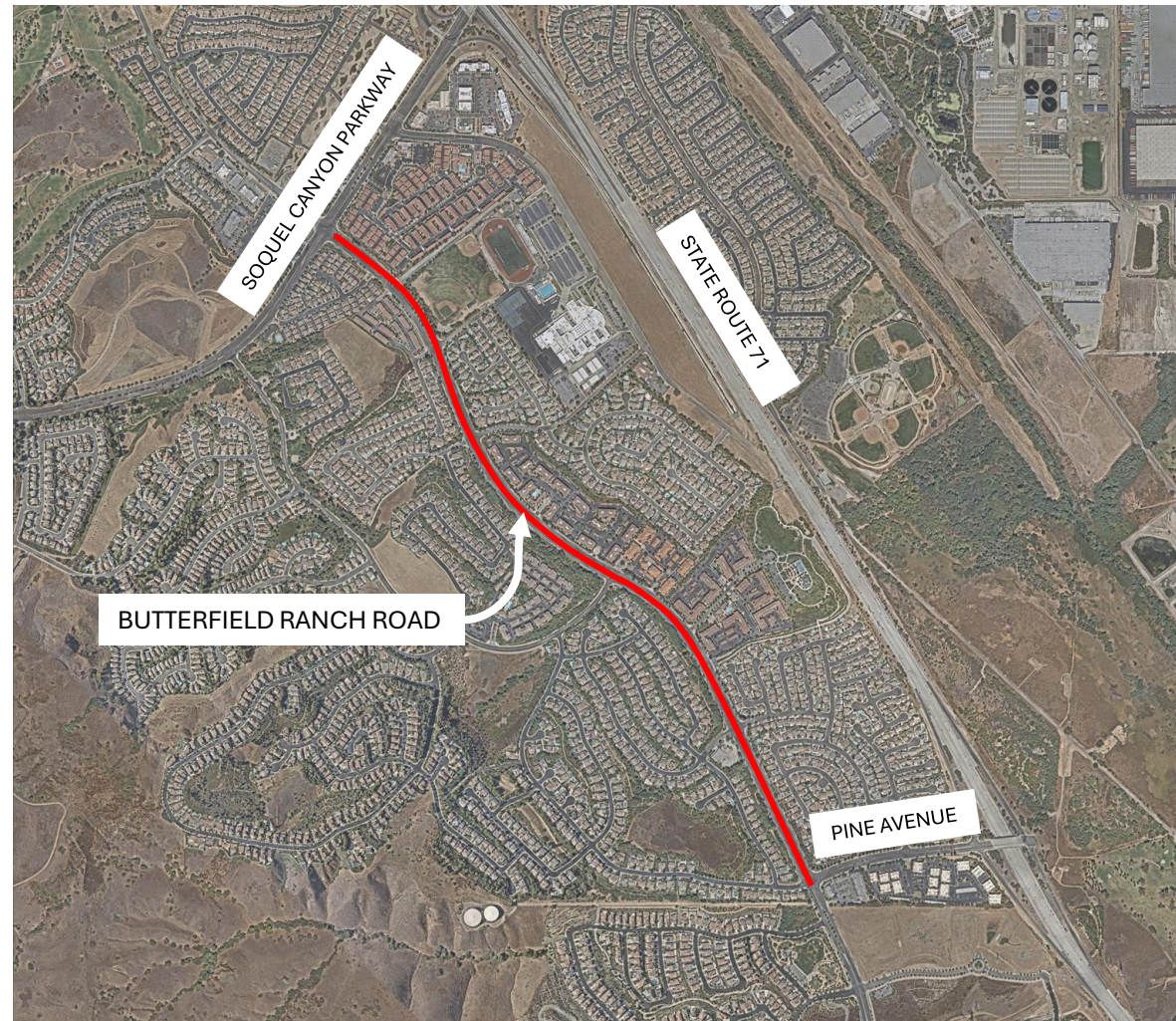
Schedule: Construction begin in Summer of 2025

Budget: \$1.2M



CIP Update 2024/25 Fiscal Year

PROJECT LIMITS





CIP Update 2024/25 Fiscal Year

Project Name: Scenic Ridge Drive & Rimrock Avenue Pavement Rehabilitation

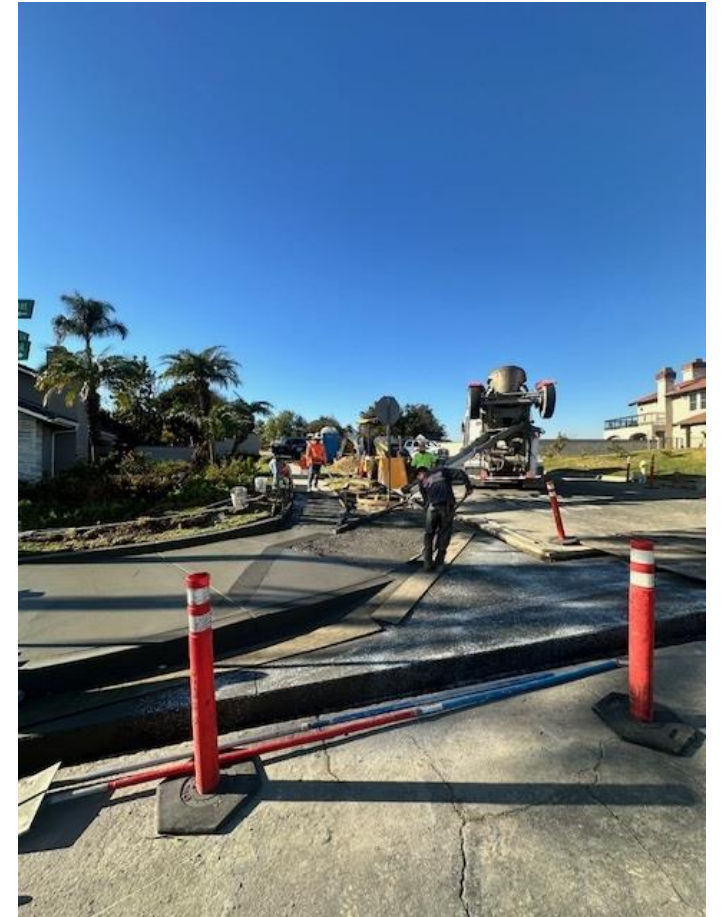
Limits: Scenic Ridge Drive (West City limits to Rimrock Avenue) & Rimrock Avenue (Scenic Ridge Drive to Rock Springs Drive)

Schedule: January 2025 – March 2025

Project Award: Contractor – Copp Contracting, Inc. - \$439,615



CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year

Project Name: FY 2024-25 Street Improvements Project

Limits: Residential Streets - Neighborhoods South of Chino Hills
Parkway between Peyton Drive & Rolling Ridge Drive

Schedule: May 2025 to August 2025

Budget: \$1.4M



CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year

Project Name: Chino Hills Parkway Pavement Rehabilitation

Limits: Chino Hills Parkway (Western City limits to Carbon Canyon Road)

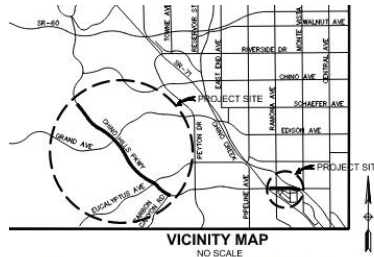
Chino Hills Parkway (SR-71 Freeway to Monte Vista Avenue)

Schedule: Late Summer 2025

Budget: \$1.3M



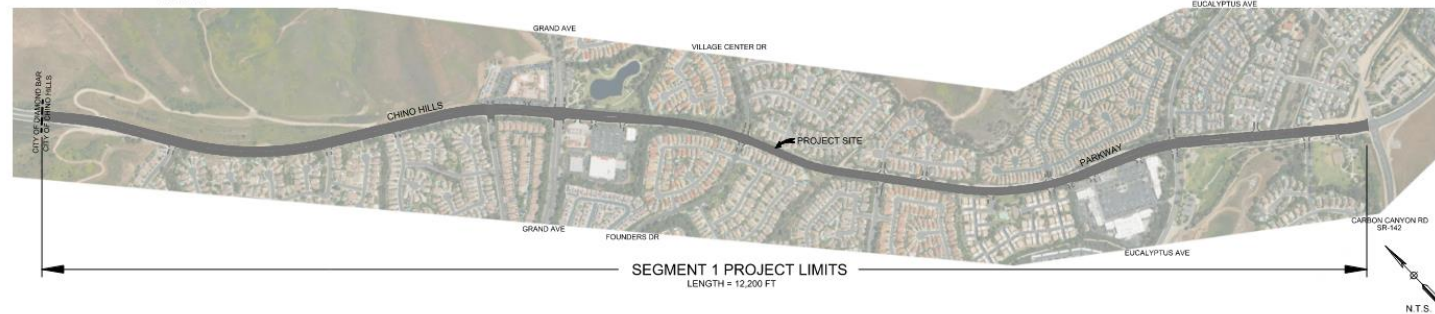
CIP Update 2024/25 Fiscal Year



CITY OF CHINO HILLS
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

CHINO HILLS PARKWAY PAVEMENT REHABILITATION

CARBON CANYON ROAD TO WEST CITY LIMIT
STATE ROUTE 71 TO SOUTH MONTE VISTA AVENUE
PROJECT NO. ST23001



100% SUBMITTAL
NOT FOR CONSTRUCTION
11/07/2023



CIP Update 2024/25 Fiscal Year

Project Name: Montecito Drive Transit Access Improvements

Limits: Montecito Drive (Los Serranos Blvd to Lugo Avenue)

Schedule: Summer 2025

Budget: \$ 440,000



CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year

Project Name: Soquel Canyon Parkway Pavement Rehabilitation
Phase 2

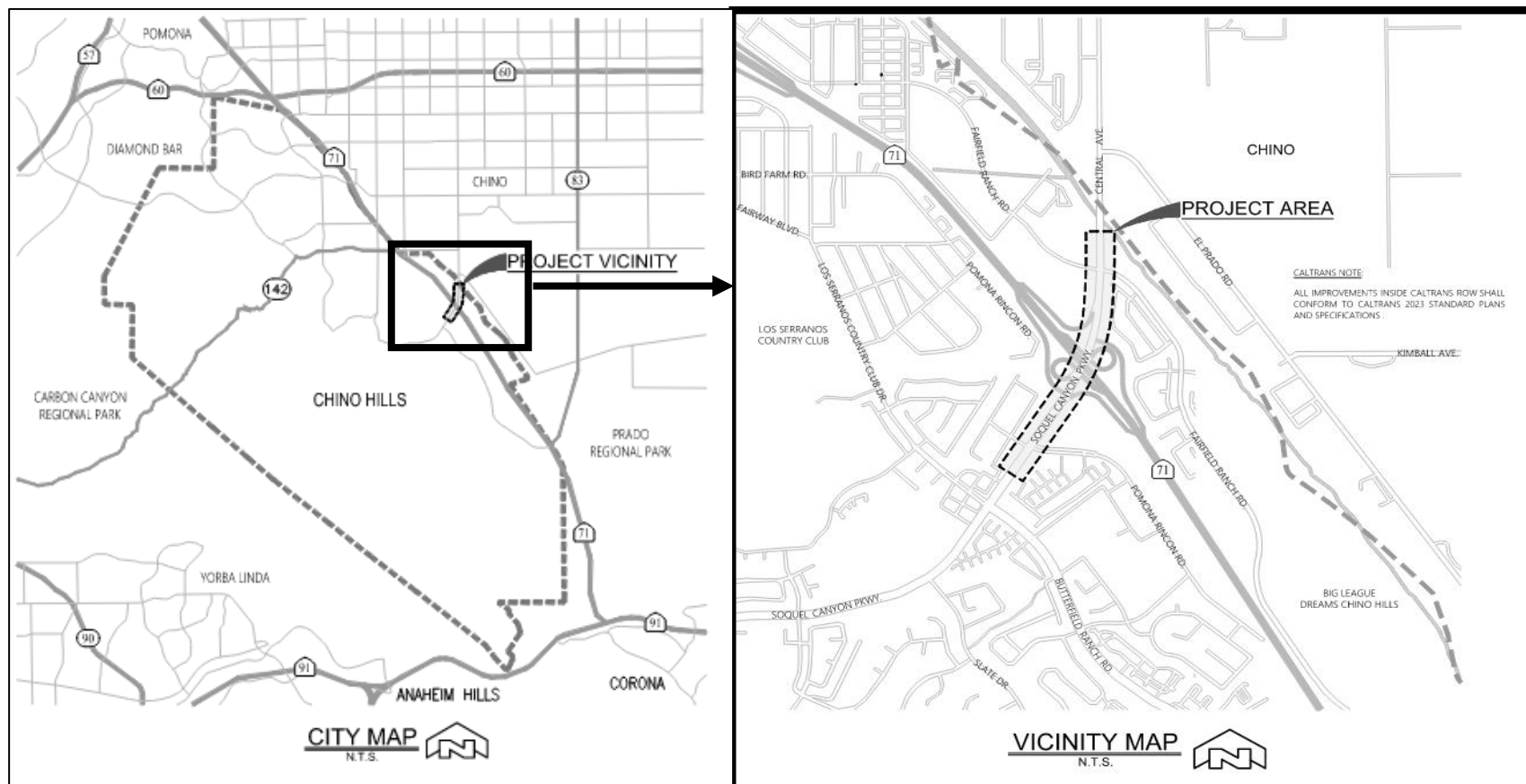
Limits: Soquel Canyon Parkway (Pomona Rincon Road to Chino
Creek)

Schedule: March 2025 – July 2025

Project Award: Contractor – Sequel Contractors, Inc. - \$1,473,700



CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year

Project Name: Eucalyptus Avenue Recycled Water Line & Pavement Rehabilitation

Limits: Eucalyptus Avenue - From Chino Hills Parkway to Peyton Drive
Galloping Hills Road - Stretching approximately 500 feet from
Eucalyptus Avenue.

Chino Hills Parkway – From Eucalyptus Avenue to Avenida De Las Flores
Avenida De Las Flores – Stretching approximately 450 feet from Chino
Hills Parkway

Schedule: Construction Completed – Early July 2025

Project Award: Contractor - All Cities Engineering, Inc. – \$2.4M



CIP Update 2024/25 Fiscal Year



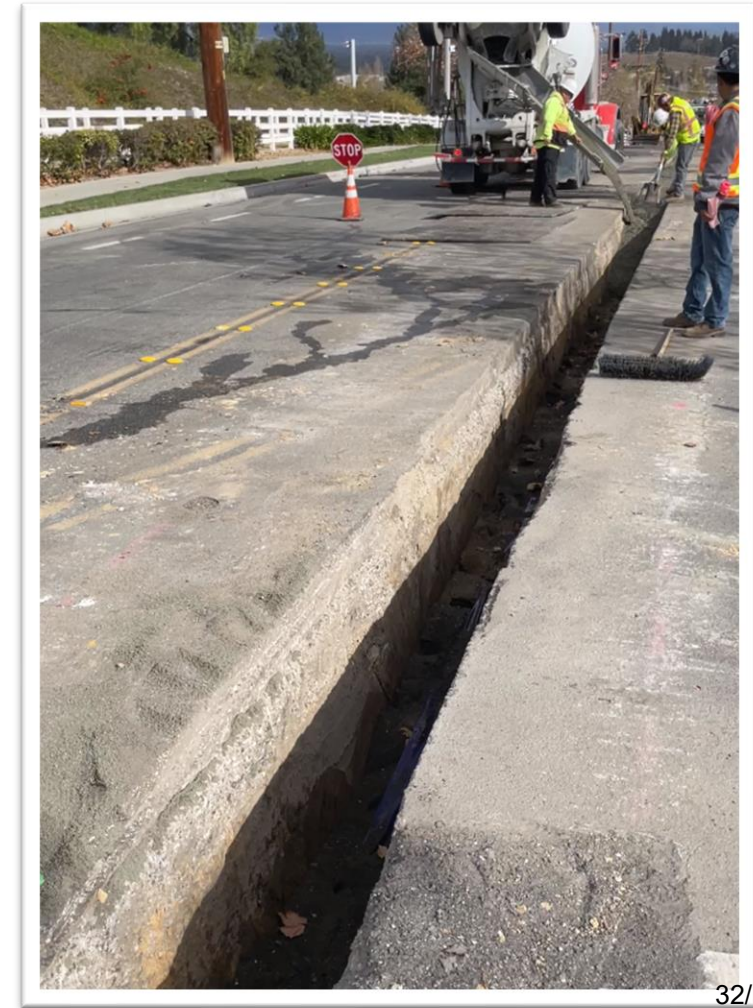


CIP Update 2024/25 Fiscal Year



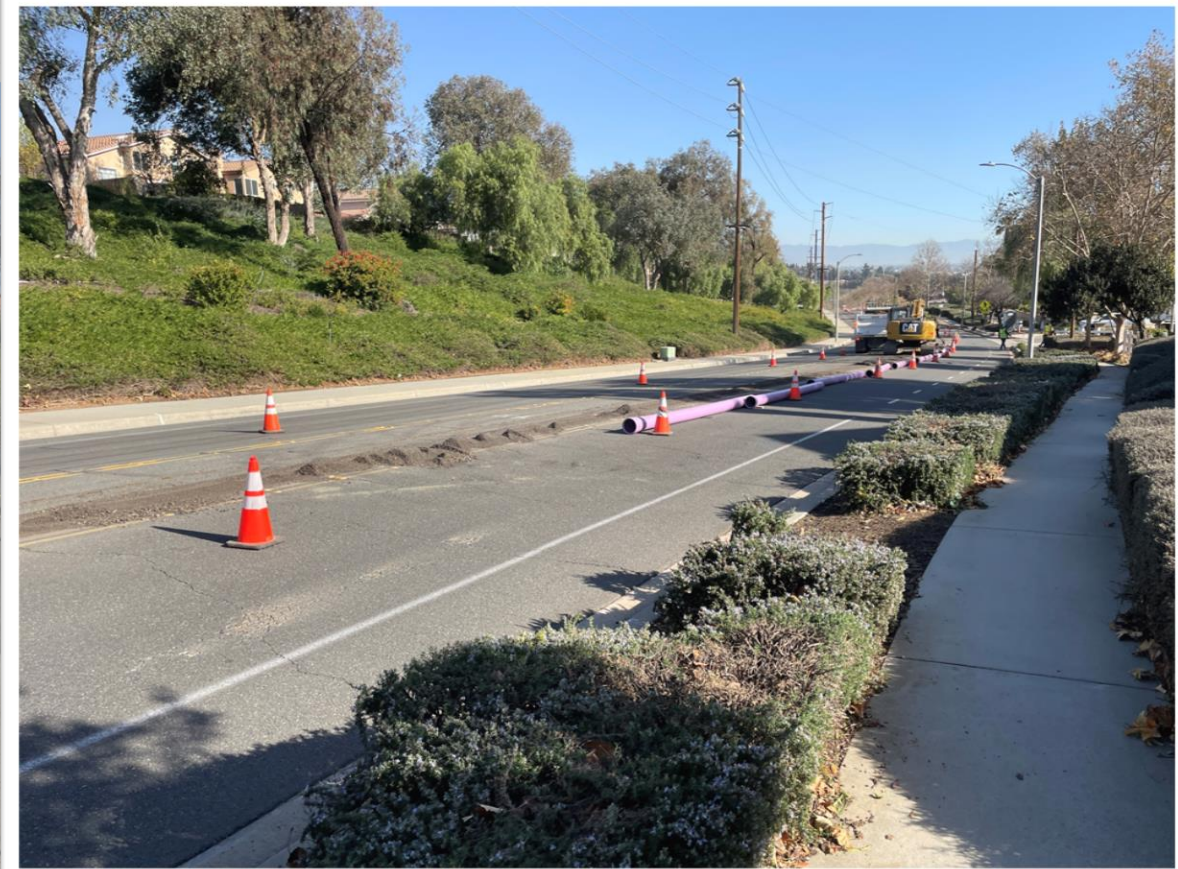
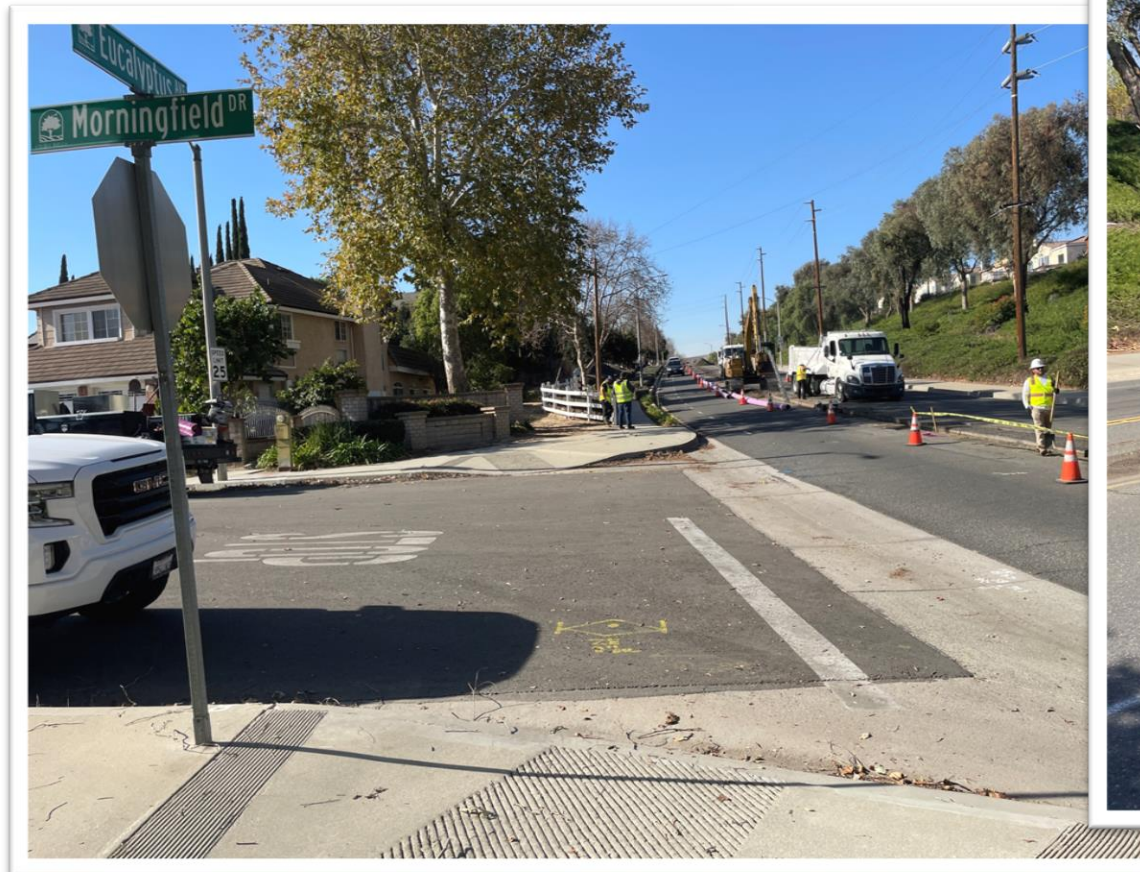


CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year



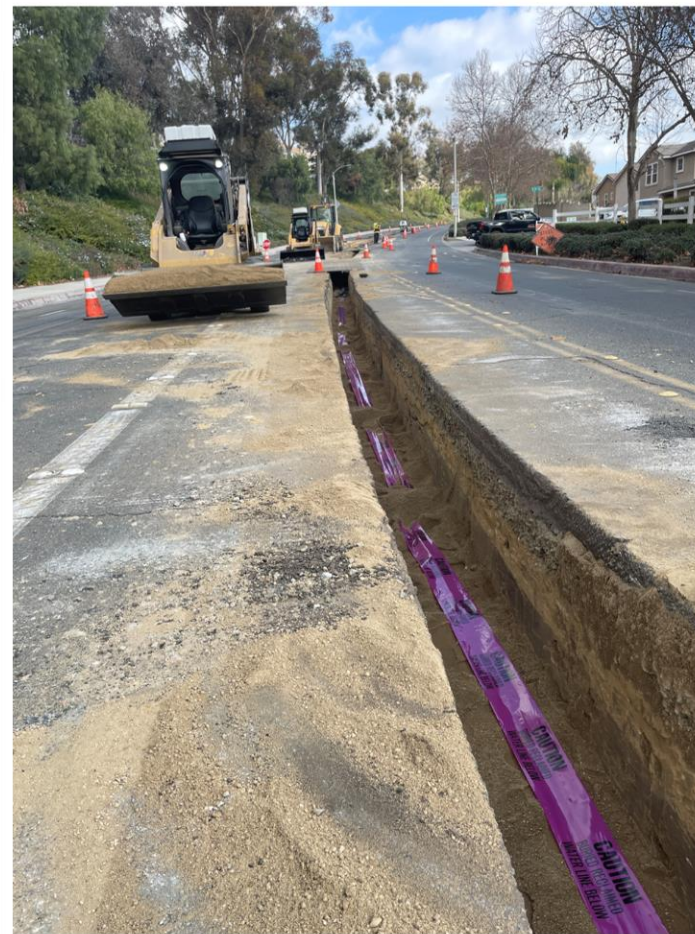


CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year

Project Name: English Road Recycled Water Line

Limits: English Road – From Peyton Drive to Village Center Drive

English Place – From English Road to end of Public Right-of-Way

Village Center Drive – From English Road to just north of Eaglewood Drive

Schedule: Construction Completed Mid-October 2025

Project Award: Contractor – Gentry Brothers, Inc. - \$3M





CIP Update 2024/25 Fiscal Year

Project Name: Ramona Avenue Water Main Replacement

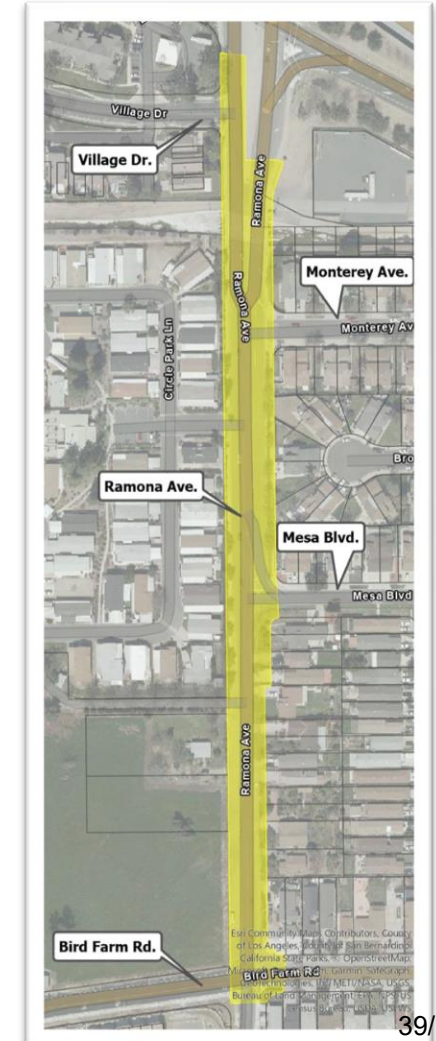
Limits: Ramona Avenue – From Bird Farm Road to Caltrans
Right-of-Way

Schedule: Construction to Begin Late Spring/Early Summer 2025

Budget: \$1.2M



CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year

Project Name: Peyton Drive Pavement Rehabilitation

Limits: Peyton Drive – From Grand Avenue to Caltrans Right-of-Way

Schedule: PS&E Approval Fall 2025

Budget: \$2.75M



CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year

Project Name: Sleepy Hollow Streets Pavement Rehabilitation

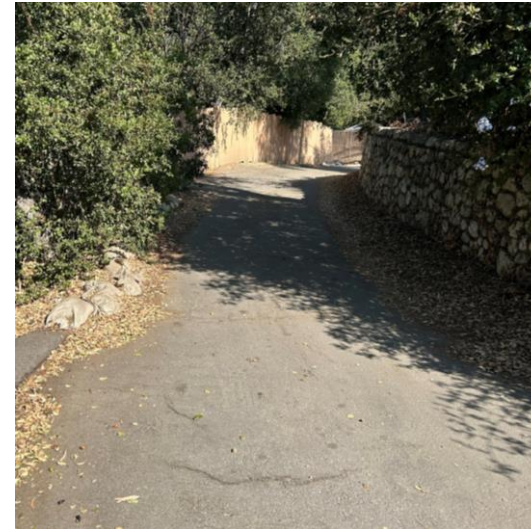
Limits: Francis Drive, Rosemary Lane, East Lane, Hay Drive, and Grand View Drive

Schedule: August 2025 to October 2025

Budget: \$600,000



CIP Update 2024/25 Fiscal Year





CIP Update 2024/25 Fiscal Year

Project Name: Backplate Signal Improvements

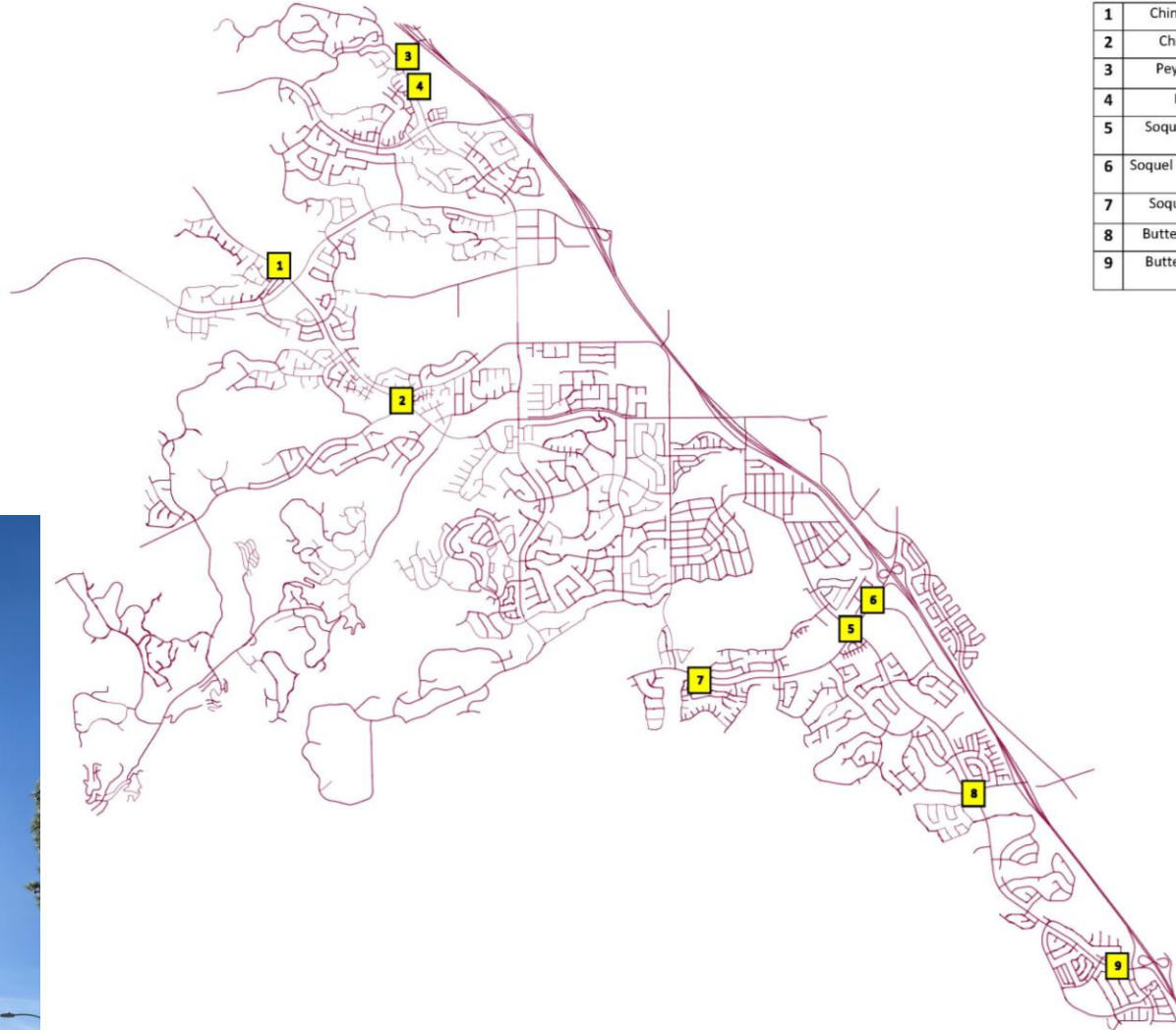
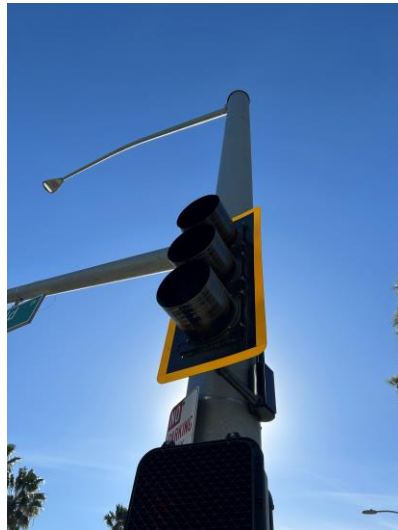
Limits: Chino Hills Parkway at Walnut Creek and Eucalyptus Avenue;
Peyton Drive at Rock Springs Drive and Beverly Glen Road;
Soquel Canyon Parkway at Butterfield Ranch Road, Pomona
Rincon Road, and Pinehurst Drive
Butterfield Ranch Road at Pine Avenue and Brookwood Drive

Schedule: April 2025 to May 2025

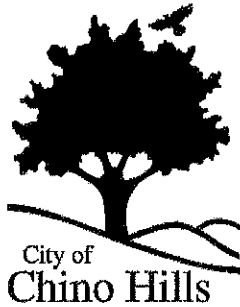
Project Award: California Professional Engineering - \$80,440



CIP Update 2024/25 Fiscal Year



1	Chino Hills Parkway and Walnut Creek
2	Chino Hills Parkway and Eucalyptus
3	Peyton Drive and Rock Springs Drive
4	Peyton Drive and Beverly Glen
5	Soquel Canyon Parkway and Butterfield Ranch Road
6	Soquel Canyon Parkway and Pomona Rincon Road
7	Soquel Canyon Parkway and Pinehurst
8	Butterfield Ranch Road and Pine Avenue
9	Butterfield Ranch Road and Brookwood Drive



MINUTES

TRAFFIC SAFETY COMMITTEE
CITY OF CHINO HILLS
CITY HALL – COMMUNITY ROOM

NOVEMBER 14, 2024

Assistant Engineer Tristen Cruz called the Traffic Safety Committee (Committee) meeting to order at 8:01 A.M.

PRESENT: Jerry Barragan, Streets/ Fleet Supervisor
Daniel Bobadilla, Director of Public Works/ City Engineer
Tristen Cruz, Assistant Engineer
Joe Dyer, Onward Engineering
Tim Fan, Assistant Building Official
Carl Hassel, Engineering Manager
Deputy Daniel Hernandez, Sheriff's Department
Brianna Higgins, Administrative Assistant I
Diana Keros, Senior Administrative Assistant
Corporal Steve Kessler, Sheriff's Department
Sean O'Connor, Maintenance and Operations Manager
Tari Pena, Assistant Planner
Deputy Tyler Van Amber, Sheriff's Department

NEW BUSINESS

A. Scenic Ridge Drive – Speed Hump Request

Assistant Engineer Tristen Cruz introduced a resident's concern regarding speeding near their home. The resident reported their mailbox has been hit three times within the last five years, and although there are speed humps on the street, there are none near their home. The resident is requesting an additional speed hump between Fallview Lane and Clear Springs Lane to deter speeding. Mr. Cruz stated this section is not eligible for an additional speed hump due to the minimum distance requirements per the City's speed hump policy. The committee agreed no action will be taken at this time.

B. Maplewood Drive – Streetlight Request

Mr. Cruz shared a resident's request to install a streetlight along Maplewood Drive between Polo Road and Champion Street, specifically near the Southern California Edison easement. The resident reports this area is dark and is concerned due to wildlife sightings. Engineering Manager Carl Hassel indicated that the existing streetlights are outside of the easement parameters, and there may be restrictions regarding streetlights within the Edison easement. Director Bobadilla asked staff

to confirm whether there are any streetlight restrictions within the Edison easement. This item will be reviewed at a future meeting.

C. Peach Street – Streetlight Request

Mr. Cruz shared a resident's request to install a streetlight near Peach Street and Glen Ridge Drive. The resident is concerned that the area near their home is very dark and has no sidewalks and has requested a streetlight to be installed to illuminate this section of the street. Engineering Manager Carl Hassel indicated that the distance between the two nearby streetlights is within a reasonable distance, and an additional streetlight is not needed. The committee decided no action will be taken at this time.

D. Fairway Boulevard – Streetlight Request

Mr. Cruz shared a resident's concern regarding a telephone pole on Fairway Boulevard. The resident stated they are concerned about the pole's location and noted there is not enough lighting near this area. Mr. Cruz shared there is ample clearance along the sidewalk nearest the telephone pole. Mr. Cruz indicated there is a streetlight nearby; however, a tree on the Los Serranos Golf Course property is blocking the light illuminating this section of the street. The committee agreed to request Los Serranos Golf Course to trim this tree to allow additional lighting. No further action will be taken at this time.

E. Morning Glory Court – Bollards Request

Mr. Cruz shared a request from the Pinehurst Hills Homeowner's Association (HOA) to install speed humps, red curbing, and striping along Tamarind Drive due to traffic concerns. The HOA has also requested installation of bollards to block traffic access through Morning Glory Court. The HOA Board states that many residents from other communities will use the Pinehurst Hills community as a shortcut to access Butterfield Ranch Road, often speeding and ignoring stop signs within Pinehurst Hills. Mr. Cruz stated that the streets within the Pinehurst Hills HOA are private, and City approval is not needed to add speed humps, red curbing or striping. The committee agreed adding bollards to block through traffic on Morning Glory Court may pose additional hazards for traffic as this would limit the exit points for the HOA and the neighboring community. The committee discussed and recommended staff verify the policy requirements for access points within neighborhoods. This item will be reviewed at a future meeting.

OLD BUSINESS

F. Saint Andrews Drive – Speed Hump Request

Mr. Cruz reintroduced a resident's request for installation of speed humps on Saint Andrews Drive. The resident expressed concerns of vehicles speeding on the

street while children are present. The resident also mentioned a blind spot concern at the corner of Silverado Drive and Saint Andrews Drive as vehicles park along the street near the corner, making it difficult for sight visibility. At the October 10, 2024, Committee meeting, it was suggested and agreed to conduct a speed survey. The results of a previous speed survey reported an average speed of 29 mph. Per the City's speed hump policy, an average speed would need to exceed 30 mph for consideration of speed humps. No action will be taken at this time.

G. Eucalyptus Avenue – KEEP CLEAR Request

Mr. Cruz shared a resident's request to install "KEEP CLEAR" pavement legends along Eucalyptus Avenue in front of the Church of Jesus Christ of Latter-Day Saints. The resident states the church will host morning sessions throughout the week and traffic from Ayala High School and Litel Elementary School will queue along west bound Eucalyptus Avenue, obstructing the driveway of the church. There was discussion about eastbound traffic on Eucalyptus and adding a "KEEP CLEAR" pavement legend could pose a traffic hazard for vehicles exiting the church while making a left turn easterly onto Eucalyptus Avenue. The committee also stated adding a "KEEP CLEAR" pavement legend may lead to further traffic build up along Eucalyptus Avenue. The committee discussed and agreed to add a "No Left Turn" sign when exiting the driveway for the church and Litel Elementary School, with school buses exempt.

SPECIAL CONCERNS/ COMMENTS

Corporal Steve Kessler shared a resident's request to add a "KEEP CLEAR" pavement legend on Eagle Canyon Drive in front of the Eagle Canyon condominium complex drive approach. The resident informed Corporal Kessler that school traffic will queue on Eagle Canyon Drive, obstructing the exit of the complex. The committee suggested this item be brought to a future committee meeting.

NEXT MEETING: December 12, 2024

ADJOURNMENT: 9:10 AM

Respectfully submitted,



DIANA KEROS, SR. ADMIN. ASST.
TRAFFIC SAFETY COMMITTEE SECRETARY

APPROVED:



CARL HASSEL
ENGINEERING MANAGER



MINUTES

TRAFFIC SAFETY COMMITTEE
CITY OF CHINO HILLS
CITY HALL – COMMUNITY ROOM

DECEMBER 12, 2024

Assistant Engineer Tristen Cruz called the Traffic Safety Committee (Committee) meeting to order at 8:00 A.M.

PRESENT: Jerry Barragan, Street/ Fleet Maintenance Supervisor
Tristen Cruz, Assistant Engineer
Joe Dyer, Onward Engineering
Letie Estrada, Administrative Technician II
Tim Fan, Assistant Building Official
Carl Hassel, Engineering Manager
Deputy Daniel Hernandez, Sheriff's Department
Diana Keros, Senior Administrative Assistant
Corporal Steve Kessler, Sheriff's Department
Sean O'Connor, Maintenance and Operations Manager
Deputy Tyler Van Amberg, Sheriff's Department

NEW BUSINESS

A. Carmelita Avenue – Red Curb Request

Assistant Engineer Tristen Cruz presented this request from a resident who visited City Hall to request the installation of red curb along the southwest corner of Carmelita Avenue at Mesa Boulevard. The resident reported possible obstruction as vehicles turn from Mesa Boulevard onto Carmelita Avenue. The resident is requesting red curb to be installed on the west side of Carmelita Avenue from end of curb return to existing red curb along Mesa Boulevard. The committee recommended no action at this time.

B. Ensor Lane & DaVinci Drive – STOP Sign Request

Mr. Cruz shared a request from a resident requesting a STOP sign be placed at Ensor Lane and DaVinci Drive. The resident stated they were driving from the direction of Goddard School via Pomona Rincon Road and said they were almost involved in a collision with a vehicle. The committee discussed this being an uncontrolled intersection and the volume of traffic does not warrant a STOP sign. Additionally, Mr. Cruz commented there are no sight visibility issues at this location. The committee agreed to not take action on this request.

C. Eagle Canyon Drive – KEEP CLEAR Request

This item was brought forward by the Sheriff's Department during the November Committee meeting. Mr. Cruz shared this concern from a resident who reported that during school pick-up and drop-off hours, traffic will queue obstructing the driveway that serves the private community north of Chino Avenue. The reporting party has requested the installation of 'KEEP CLEAR' pavement legends. Installation of "KEEP CLEAR" pavement legends were discussed but not recommended by the committee at this time.

D. Founders Drive – KEEP CLEAR Request

Mr. Cruz shared a resident who lives on Sun Ridge Drive has requested the installation of "KEEP CLEAR" pavement legends on Founders Drive and Autumn Hill. They stated vehicles queue at the traffic signal at Chino Hills Parkway and block vehicles attempting to enter and exit the community. The committee discussed drivers can use Falling Leaf Drive for egress as another option. The committee suggested staff observe this location but recommended no other action at this time.

E. Morning View Drive – Red Curb Request

Mr. Cruz introduced a resident's concerns that parents of students at Country Springs Elementary School park along the curb in front of their home on Morning View Drive. The resident stated parked vehicles obstruct their view when entering and exiting their driveway. The resident reports the area is too small to park any vehicle and requests consideration of red curb. The committee stated that since the parking is limited to pick-up and drop-off hours, the committee recommended no action on this request at this time.

F. Shoppes Drive – Crosswalk Request

Mr. Cruz shared a request from an employee who works at The Shoppes and has requested the installation of a crosswalk connecting the overflow parking lot south of Shoppes Drive to The Shoppes. They stated they also visit The Shoppes outside of working hours and have concerns for pedestrian traffic. They stated on weekends and Wednesday evenings during the Farmers Market, there are too many cars for pedestrians to safely cross from the overflow parking lot to the main parking lot. The committee reviewed this request and agreed that since this parcel of land is not developed, a pedestrian crosswalk is not needed, and agreed no action should be taken at this time.

G. Pinnacle Road – Striping Request

Mr. Cruz shared this request from a Councilmember expressing concerns with vehicles driving on the opposite side of the street on Pinnacle Road and has requested the installation of striping a centerline. The committee recommended no action at this time.

OLD BUSINESS

H. Parkcrest Drive at Butterfield Ranch Road – Streetlight Request

Mr. Cruz shared a request for the installation of a streetlight near the crosswalk at the corner of Parkcrest Drive and Butterfield Ranch Road. The resident stated the area has a high volume of pedestrian and bike traffic, and it is difficult to see them at night. Mr. Cruz stated there is a streetlight on the west side of the street, but no streetlights on the east side of the street to illuminate the crosswalk. The committee recommended to evaluate the existing lighting and consider installing new bulbs to illuminate the crosswalk.

I. Hickory Lane – Speed Hump Request

Mr. Cruz spoke about a resident's concern with speeding between Rolling Ridge Drive and Cypress Lane. He stated the resident shared the speeding is occurring during the day and night and has requested the installation of speed humps along Hickory Lane. The committee reviewed the traffic count data and confirmed the section of Hickory Lane does not meet the speed hump policy's requirements for average daily traffic and 85th percentile of traffic speed of below 30 mph. The committee recommended no action at this time.

J. Slate Drive – Speeding Concern

Mr. Cruz introduced this request regarding a resident's concern with speeding vehicles along Slate Drive. The resident stated vehicles are speeding through the corridor and often failing to stop at Slate Drive and Copper Road. The resident requested consideration of a flashing STOP sign, flashing beacons, or other high visibility options be installed. The committee reviewed traffic data to identify possible speeding trends. The committee recommended additional enforcement during peak hours but recommended no further action at this time.

SPECIAL CONCERNS/ COMMENTS

Deputy Hernandez shared with the committee that speeding along Woodview Road between Peyton Drive and Vellano Drive is a continuing problem. He stated there are no speed limit signs in the area for eastbound traffic. He added according to the Speed Survey from 2014, the speed limit is 40 mph. He stated deputies are frequently pulling over vehicles travelling at 60 mph. He recommended speed limit signs be placed on Woodview Road.

Deputy Hernandez also spoke of speeding on Chino Hills Parkway from Carbon Canyon Road to Peyton Drive. Mr. Cruz stated that Chino Hills Parkway is maintained by Caltrans, and he will reach out to Caltrans on this issue.

NEXT MEETING: January 9, 2025


ADJOURNMENT: 9:04 AM

Respectfully submitted,



DIANA KEROS, SR. ADMIN. ASST.
TRAFFIC SAFETY COMMITTEE SECRETARY

APPROVED:



CARL HASSEL
ENGINEERING MANAGER



MINUTES

TRAFFIC SAFETY COMMITTEE
CITY OF CHINO HILLS
CITY HALL – COMMUNITY ROOM

JANUARY 9, 2025

Assistant Engineer Tristen Cruz called the Traffic Safety Committee (Committee) meeting to order at 8:02 A.M.

PRESENT: Jerry Barragan, Street/ Fleet Maintenance Supervisor
Daniel Bobadilla, Director of Public Works/ City Engineer
Tristen Cruz, Assistant Engineer
Joe Dyer, Onward Engineering
Carl Hassel, Engineering Manager
Deputy Daniel Hernandez, Sheriff's Department
Diana Keros, Senior Administrative Assistant
Sean O'Connor, Maintenance and Operations Manager
Tari Pena, Assistant Planner
Deputy Tyler Van Amberg, Sheriff's Department

NEW BUSINESS

A. Norte Vista Drive – Speeding Concerns

Assistant Engineer Tristen Cruz introduced this request from a resident who reported speeding along Norte Vista Drive, east of Eagle Canyon Drive, and has requested the installation of speed humps along Norte Vista Drive. Mr. Cruz shared the resident stated a vehicle parked on Norte Vista Drive was struck by a speeding vehicle over the Thanksgiving holiday weekend. The resident also shared a traffic collision with a speeding vehicle and a pet occurred in September 2024. The committee recommended and agreed to relocate the current signage to the west, east of Eagle Canyon Drive.

OLD BUSINESS

B. Litel Elementary School – Parking Restrictions

Mr. Cruz introduced this item received from the Sheriff's Department due to multiple calls for service and for parking restriction enforcement near Litel Elementary School. Mr. Cruz shared concerns with traffic queuing on Eucalyptus Avenue. He shared City Engineer, Daniel Bobadilla, met with representatives of the school on December 19, 2024, to discuss the current parking restrictions and mitigate this ongoing problem. During the meeting they discussed restricting left turns from the school's exit driveway, consideration of 30-minute parking during school pick-up and drop-off hours within the parking permitted areas, and removal

of red curb closest to the school's eastern driveway onto Eucalyptus Avenue. After review, the committee agreed and Director Bobadilla instructed staff to install signs restricting left turns out of the driveway during pick-up and drop-off hours, with buses exempt, onto Eucalyptus Avenue, and removal of red curb in front of the school closest to the eastern driveway. Director Bobadilla requested staff look at widening the road during the upcoming Eucalyptus Avenue Storm Drain Improvement project. Director Bobadilla stated he will discuss changes to the parking permits and suggest the consideration of 30-minute parking with the City Manager.

C. Eucalyptus Avenue – KEEP CLEAR Request

Mr. Cruz reintroduced this item from the September 13, 2024, Traffic Safety Committee meeting. He shared a resident's concerns when exiting driveways from the Church of Jesus Christ of Latter-Day Saints nearest the intersection of Eucalyptus Avenue and Peyton Drive. The resident stated the church will host morning sessions throughout the week, and traffic from vehicles accessing the nearby high school and elementary school queues along westbound Eucalyptus Avenue obstructing the driveway of the church. The resident noted delays and concerns of collisions, and they have requested the installation of "KEEP CLEAR" pavement legends at the western driveway along Eucalyptus Avenue.

Mr. Cruz conducted a site visit to observe queuing during the pick-up and drop-off hours, and reported the queuing extended to, and on occasion, beyond Reservoir Place. Mr. Cruz shared the collision history. He stated there have been two vehicle collisions; one in November 2021 and one in January 2022; one being a broad site collision, and one being a side swipe. At the previous Traffic Safety Committee meeting, it was determined we would not install "KEEP CLEAR" legends. After a second review of this item, the committee approved and agreed to install the "KEEP CLEAR" legends for the two westbound lanes only on Eucalyptus Avenue.

D. Pinnacle Road – Striping Request

Director Bobadilla requested the Traffic Safety Committee revisit this item initially reviewed at the December 12, 2024, meeting. Mr. Cruz reintroduced a request for striping a centerline on Pinnacle Road, where the committee recommended no action at that time. Director Bobadilla requested additional information so the committee can assess the specific section of roadway to consider. After additional review, the committee agreed that striping can be added and suggested this be added and completed during the Annual Street Improvement Program. A yellow dashed line with reflector was discussed and agreed. It was requested that Engineering staff complete an exhibit along with the Annual Street Program project.

SPECIAL CONCERNS/ COMMENTS

Director Bobadilla spoke about a process or procedure to follow when traffic signals are black due to power outages or other causes. He shared the City's insurance company has instructed the City to not place stop signs at these locations. He shared concerns that

during high wind conditions, the signs can become airborne and settle into traffic lanes. He also shared concerns that during night-time hours, drivers unfamiliar with the area may not see the signal and fail to stop. The committee agreed that during daytime hours and/ or high wind conditions, no signs will be placed at black signals. He stated that as nighttime approaches, if signs can be placed safely, staff should do so; however, each case will be determined individually. Director Bobadilla discussed grant funding for backplates and battery backup for certain traffic signals in the City.

NEXT MEETING: February 13, 2025

ADJOURNMENT: 8:41 AM

Respectfully submitted,



DIANA KEROS, SR. ADMIN. ASST.
TRAFFIC SAFETY COMMITTEE SECRETARY

APPROVED:



CARL HASSEL
ENGINEERING MANAGER