



A G E N D A
PARKS AND RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, FEBRUARY 19, 2025

6:00 P.M. PUBLIC MEETING/PUBLIC HEARINGS

CIVIC CENTER, CITY COUNCIL CHAMBERS
14000 CITY CENTER DRIVE, CHINO HILLS, CALIFORNIA

PARKS AND RECREATION COMMISSION MEMBERS

GREG HIGGINS, CHAIR
SAMANTHA JAMES-PEREZ, VICE CHAIR
ROBERT GAVELA
JENNIFER HOLTKAMP
AL JACKSON

JON MONROE, EX-OFFICIO
NINAD MOHOLKAR, STUDENT MEMBER

JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR
BRIANNA HIGGINS, SECRETARY

This agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda unless the Parks and Recreation Commission makes a determination that an emergency exists or that a need to take immediate action on the item came to the attention of the City subsequent to the posting of the agenda. The Commission Secretary has on file copies of written documentation relating to each item of business on this Agenda available for public inspection in the Community Services Department, in the public binder located at the entrance to the Council Chambers while the meeting is in session, and on the City's website at www.chinohills.org/Agendas. Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for public inspection in the Community Services Department at 14000 City Center Drive, Chino Hills, CA during normal business hours and on the City's website at www.chinohills.org/Agendas as soon as practicable.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in the Parks and Recreation Commission meeting, please contact the Community Services Department, (909) 364-2710, at least 48 hours prior to the meeting to enable the City to make reasonable arrangements. [Click here](#) to view the City's Reasonable Accommodations Policy or contact the City Clerk's office to obtain a copy.

Emails and documents submitted by the public to the City will be considered a public document subject to posting on the City's website and are subject to the Public Records Act.

PLEASE SILENCE ALL ELECTRONIC DEVICES WHILE COMMISSION IS IN SESSION.

Speaker Cards - Those persons wishing to address the Parks and Recreation Commission on any City matter, whether or not it appears on the agenda, must complete and submit to the Commission Secretary a "Request to Speak" form available at the entrance to the City Council Chambers. In accordance with the Public Records Act, any information you provide on this form is available to the public. **You are not required to provide your name or other personal information in order to speak. The Commission Secretary will explain how you will be called to speak if you decline to provide your name.** Comments will be limited to a maximum of three minutes per speaker for agendized items and a maximum of one minute for non-agendized items. Only one speaker card per person per comment period may be submitted. Individuals must submit their own speaker card. Public comment periods will generally be limited to 30 minutes per meeting and/or the maximum time limits for speaking may be reduced, so not all members of the public may have the opportunity to speak at every commission meeting. If you want to communicate information to the City you can also do so via email at parksandreccommission@chinohills.org. All public comments must address matters within the subject matter jurisdiction of the Parks and Recreation Commission, which is considered "City business." Failure to adhere to the prohibition against public comments on non-city business, will result in the speaker losing their opportunity to provide public comments at that meeting.

"City business" includes matters over which the City has been granted authority pursuant to state law, subject to state and federal legal and constitutional limitations. These matters include the construction, maintenance and repair of streets, parks and public facilities; providing water, sewer and trash services; providing recreation services and programs; overseeing land development except to the extent the City's authority has been pre-empted by federal and state law; providing public safety services, including police and fire/paramedic services which the City does by contracting with the San Bernardino County Sheriff's Department and working with the Chino Valley Fire District and through its own code enforcement personnel; imposing regulations over conduct and activities in the City to protect the health, safety and welfare of the community; and the City also has the right to hire and manage personnel, the responsibility to maintain public records and the authority to impose fees and taxes and provide the financial services necessary to provide the above services.

"Signs", banners, flags or other symbolic material (except those that are emblazoned on clothing) are prohibited within the Council Chambers because they may obstruct the view of other attendees, obstruct the passage of other attendees, create a fire or safety hazard, or otherwise disturb the business of the meeting. However, signs no larger than 12X24 inches are permitted in the overflow community room located in the southeast corner of the Council Chambers. These signs, banners, flags and other symbolic objects must be left in the overflow area when approaching the dais for public comments or otherwise leaving that area except to leave the Council Chambers. Signs with any type of stick, pole or similar object are prohibited in the Council Chambers.

TIPS FOR PUBLIC SPEAKING AT A COMMISSION MEETING

- If you have filled out a speaker card with or without your name and/or contact information, please hand it to the Commission Secretary.
- A speaker may not relinquish his/her time to another speaker.
- Be prepared to come forward to the speaker's podium when your name is called.
- As you begin to speak, state your name clearly for the record (although this is not required) and city of residence. If you represent a group or organization, please state that information as well.
- Don't be nervous. It may help to take a deep breath and exhale slowly before you speak.
- Please show courtesy to others and direct all comments to the Chairperson and Commission.
- Do not address comments to the audience or staff members.
- Make your position known at the beginning, then present supporting information.
- Identify your main points. Writing them down ahead of time will help you organize your thoughts at the podium.
- Don't repeat yourself. If a previous speaker has already made the point you planned to make, simply refer to that speaker and emphasize your support for that position.
- Handouts summarizing your position may be distributed to the Commission Secretary before or after your presentation.
- Close your comments with an action statement such as, "Adopt this resolution" or "I urge you to vote 'yes' (or 'no') on this item."
- Any person who disrupts the orderly conduct of the Commission's business may be barred from making further comments and shall be subject to removal from the Chambers.

6:00 P.M. - CONVENE MEETING / ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PRESENTATIONS

PUBLIC COMMENTS - AGENDIZED ITEMS

1. **PUBLIC COMMENTS:**At this time, members of the public may address the Parks and Recreation Commission regarding any item appearing on the agenda, except that testimony on Public Hearing items must be provided during those hearings. Those persons wishing to address the Parks and Recreation Commission must complete and submit to the Commission Secretary a "Request to Speak" card available at the entrance to the City Council Chambers. Comments will be limited to a maximum of three minutes per speaker. The time allotted per person may vary depending on the total number of speaker cards received. This comment period will generally be limited to 30 minutes per meeting, so not all members of the public may have the opportunity to speak at every Parks and Recreation Commission meeting.

CONFLICT OF INTEREST ANNOUNCEMENTS: Commission Members abstentions shall be stated at this time for recordation on the appropriate item.

CONSENT CALENDAR *All matters listed on the Consent Calendar are considered routine by the Parks and Recreation Commission and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Parks and Recreation Commission votes on the motion to adopt, Members of the Parks and Recreation Commission or staff request the matter to be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after the adoption of the balance of the Consent Calendar.*

2. Approve January 15, 2025, Meeting Minutes

DISCUSSION CALENDAR

3. Assign 2025 TAB Selection Committee Appointee

STAFF INFORMATION

4. Update on Fall Recreation Program Recap
5. Update on Community Services Monthly Calendar
6. Update on Community Services and Park Projects

PUBLIC COMMENTS - NON-AGENDIZED ITEMS

7. **PUBLIC COMMENTS:** At this time, members of the public may address the Parks and Recreation Commission regarding any items within the subject matter jurisdiction of the Commission that do not appear on the agenda. Please complete and submit to the Commission Secretary a "Request to Speak" card. Comments will be limited to a maximum of one minute per speaker. The time allotted per person may vary depending on the total number of speaker cards received. This comment period will generally be limited to 30 minutes per meeting, so not all members of the public may have the opportunity to speak at every commission meeting.

RECOGNITION

8. Recognition of Outgoing Maintenance and Operations Manager Sean O'Connor

COMMISSION COMMENTS

- Student Member Moholkar - TAB Update

ADJOURNMENT:

MINUTES
PARKS AND RECREATION COMMISSION MEETING
January 15, 2025
City of Chino Hills

Date: 02-19-25
Item No: 02

CALL TO ORDER

Chair Higgins called the Parks and Recreation Commission Meeting of the City of Chino Hills to order at 6:00 p.m.

ROLL CALL

PRESENT:	Chair	Al Jackson
	Vice Chair	Greg Higgins
	Commissioner	Jennifer Holtkamp
	Commissioner	Samantha James-Perez
	Student Member	Ninad Moholkar
	Ex-Officio	Jonathan Monroe

ALSO PRESENT:	Jonathan Marshall	Community Services Director
	Melissa Armit	Community Services Manager
	Alberto Cardenas	Community Services Supervisor
	Brianna Higgins	Commissions Secretary
	Marlene Siu	Management Analyst I

ABSENT:	Commissioner	Robert Gavela
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PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Commissioner Jackson.

PRESENTATIONS

Introduction of new Parks and Recreation Commission Secretary

Community Services Director, Jonathan Marshall, introduced the new Parks and Recreation Commission Secretary Brianna Higgins.

PUBLIC COMMENTS

Don Bridge, previous Ex-Officio Member, thanked the commission for his time as Ex-Officio. Following his comments, each Commissioner thanked Mr. Bridge for his contribution to the commission and to the City.

Ex-Officio Member Jonathan Monroe gave a brief overview of his time within the City and his experience. Each Commissioner congratulated Ex-Officio Member Monroe and welcomed him to the Commission.

CONFLICT OF INTEREST ANNOUNCEMENTS

There were no conflict-of-interest announcements to record.

CONSENT CALENDAR

Chair Higgins asked the Commission if there were any items to pull for discussion on the consent calendar.

Hearing none, a motion was made by Commissioner James-Perez and seconded by Commissioner Jackson, to approve the following consent calendar item:

November 20, 2024, Meeting Minutes

The Parks and Recreation Commission approved the November 20, 2024, regular meeting minutes, as presented.

Motion carried by electronic vote, as follows:

AYES: Jackson, Higgins, Holtkamp, James-Perez

NOES: None

ABSENT: Gavela

DISCUSSION CALENDAR

STAFF INFORMATION

Update of Community Services Monthly Calendar

Community Services Manager Armit and staff delivered a PowerPoint presentation regarding the Community Services Monthly Calendar, which is on file with the Community Services Department.

Community Services Supervisor Cardenas announced the SaveStation Tower Ribbon Cutting Event on January 22, 2025, at 2:00 p.m. at Grand Avenue Park and stated that all Commissioners are invited to attend.

Update of Community Services and Park Projects

Community Services Director Marshall delivered an oral presentation, assisted by staff, on the Update of the Community Services and Park Projects, which is on file with the Community Services Department.

Commissioner James-Perez inquired about the status of securing a corporate sponsor to help fund the skate park project. Community Services Director Marshall responded that the project will likely be presented to the Chino Hills Community Foundation to request additional funding.

Commissioner Holtkamp inquired whether the skate park project's design would be altered. Community Services Director Marshall confirmed the design would remain unchanged.

Chair Higgins asked if parking at Community Park will be affected due to the parking lot expansion project. Community Services Supervisor Cardenas responded that only eight parking spaces will be closed during construction, and 80 spaces will be added once the project is completed. Chair Higgins also inquired whether the drive approach at the south gate entrance of the park would be closed. Community Services Supervisor Cardenas clarified that while the sidewalk will remain open for pedestrian access, vehicle access to that entrance will be restricted during the construction.

Commissioner Holtkamp asked who the funding source is for the Community Park V-Ditch Project. Community Services Director Marshall stated that he will confirm and provide a follow-up to the Commissioners.

Community Services Director Marshall informed the Commission that the Vellano Park Parking Lot Expansion Project has been delayed due to complications with the slurry seal. He explained that the slurry seal will need to be redone, with completion expected in approximately two weeks.

Commissioner James-Perez inquired whether the contractor for the Vellano Park Parking Lot Expansion Project is a new vendor as the coating for the slurry seal was not up to standard. Maintenance and Operations Manager O'Connor replied that the Engineering Department would have specific details on the contractor. Chair Higgins shared his own observation of the project, pointing out flaws in the slurry coating and expressing his satisfaction that the parking lot will be redone.

Chair Higgins stated that the fencing surrounding the pickleball courts at Vellano Park is bent, and much of the paint has deteriorated. Community Services Director Marshall confirmed that the issue has already been referred to the Public Works Department for resolution. Chair Higgins inquired whether nets could serve as an alternative to fencing as court barriers. Community Services Director Marshall acknowledged there may be specific installation requirements but assured him that he would forward the suggestion to the Public Works Department for further evaluation of potential alternatives.

Maintenance and Operations Manager O'Connor provided the Commission with an update on the impact of recent wind events on the Public Works Department. He reported that staff had responded to over 30 calls related to fallen trees, and landscape contractors are actively addressing debris cleanup in the parks and City-managed landscape areas. Additionally, street sweepers are working to clear debris from roadways. He noted that the ongoing drought has resulted in drier-than-usual landscape areas, which has heightened residents' concerns regarding potential fire hazards. To mitigate these risks, the City has resumed irrigation in affected areas. He also mentioned that while open space weed growth has slowed due to the lack of rainfall, staff continue to monitor and maintain City open spaces to control weeds.

Commissioner Holtkamp praised Maintenance and Operations Manager O'Connor and his team for their quick response in addressing a downed tree near a crosswalk at an elementary school. She added the tree fell during school drop-off hours causing traffic delays, but the staff quickly responded, clearing the obstruction and helping ease the traffic flow for students and parents.

Commissioner James-Perez asked if there was any damage to facilities from the recent wind events. Maintenance and Operations Manager O'Connor responded he is not aware of any damage that has occurred. Commissioner James-Perez asked what the City does with the trees that have fallen. Maintenance and Operations Manager O'Connor explained that the trees are collected and placed in a green waste bin, where they will ultimately be converted into mulch.

Student Member Moholkar praised City staff for their swift response in managing fallen trees during the recent wind events. He then asked whether the City has any control over the power outages that occurred as a result of these events, and what criteria are used to determine which areas are affected. Maintenance and Operations Manager O'Connor clarified that the City does not have authority over power shutoffs, noting that these decisions are regulated by the Public Utilities Commission.

Commissioner Jackson asked if there is a new ordinance that allows homeowners to request City trees to be trimmed ahead of schedule. Maintenance and Operations Manager O'Connor responded that the City has a Tree Trimming Resi-Pay Program that allows residents to pay out-of-pocket for trimming City trees ahead of the next scheduled trim, if the tree is eligible. He explained that City staff would inspect the requested tree and provide an estimate to the resident for the trimming services. Commissioner Jackson asked if there is a price threshold for these estimates. Maintenance and Operations Manager O'Connor responded that costs vary depending on factors such as tree size, location, and the contractor's rental rates.

COMMISSIONER COMMENTS

Student Member Moholkar updated the Commission by sharing that the Teen Advisory Board (TAB) is working to advocate for a City-wide multicultural event and is considering hosting a teen leadership summit in the future. He also announced that TAB will be organizing a hygiene drive to support the CVUSD care closet, scheduled for March 15, 2025, at the Chino Hills Community Center. Additionally, he mentioned that TAB will hold a team building and planning meeting in the coming weeks. He expressed excitement about the progress of the Vellano Park and Community Park Parking Lot Expansion projects. Commissioner James-Perez inquired about how the Commission could support the hygiene drive, to which Student Member Moholkar responded that he would provide flyers with more details at the next Commission meeting.

Commissioner Jackson thanked staff for a great Boat Parade event in December. He thanked Maintenance and Operations Manager O'Connor for his presentation and congratulated him on his retirement announcement.

Commissioner James-Perez thanked staff for the success of the recent Boat Parade event. She also took the opportunity to remind everyone to stay safe and make sure emergency supplies are charged and readily available, especially considering the ongoing wind events that could cause power outages.

Commissioner Holtkamp expressed her enthusiasm for the upcoming events. She also took a moment to thank former Commission Secretary, Marlene Siu, for her dedicated service to the Commission. Commissioner Holtkamp requested that City staff explore the possibility of launching a youth pickleball league, noting that she has received interest from parents at her son's elementary school. To further highlight the potential, she invited her son, Brent Holtkamp, to address the Commission and share insights about the pickleball programs at his school.

Chair Higgins expressed his appreciation to former Commission Secretary Siu for her valuable assistance to the Commission. He shared his satisfaction with the new Boat Parade route, noting it was an improvement, and praised the success of the event. Chair Higgins also inquired whether the paddle rack system at Vellano Park would be adjusted to align with the one at Grand Avenue Park. In response, Community Services Supervisor Cardenas explained that there is interest in maintaining the current system at Vellano Park, as it offers residents a different option compared to Grand Avenue Park. He clarified that at Vellano Park, the rack system is designed for individual courts, whereas at Grand Avenue Park, a single rack system serves all the courts. Commissioner Jackson added he has witnessed residents hosting tennis lessons at Grand Avenue Park. Community Services Manager Armit responded she will have staff investigate to prevent unauthorized tennis lessons at the park. Chair Higgins resumed his comments and complimented the recent renovations at Torrey Pines Park, noting that he has received positive feedback from residents who use the park. He also shared some maintenance concerns at various parks that he has observed. Community Services Director Marshall responded that he would forward these concerns to the Public Works Department for further attention. Lastly, Chair Higgins requested that a discussion and presentation on the City trails be scheduled for a future meeting and asked all Commissioners to provide input on the specific information they would like to see included in the presentation.

All Commissioners thanked staff for their reports, congratulated Ex-Officio Member Monroe on his new role, and Parks and Recreation Secretary Brianna Higgins on her new position.

ADJOURNMENT

Chair Higgins adjourned the meeting at 7:14 p.m. to the next regularly scheduled Parks and Recreation Commission Meeting on Wednesday, February 19, 2025.

Respectfully submitted,

Brianna Higgins, Commission Secretary



PARKS AND RECREATION COMMISSION STAFF REPORT

TO: PARKS AND RECREATION COMMISSION DATE: 02/19/2025
FROM: COMMUNITY SERVICES DIRECTOR ITEM NO: 3
SUBJECT: 2025 TAB SELECTION COMMITTEE APPOINTMENT

RECOMMENDATION:

Assign one Parks and Recreation Commissioner to the 2025 Teen Advisory Board Selection Committee.

BACKGROUND/ANALYSIS:

On February 15, 2023, the Parks and Recreation Commission appointed Commissioner Jennifer Holtkamp as the Parks and Recreation Commissioner appointee to the Teen Advisory Board (TAB) Selection Committee.

Per the Teen Advisory Board Policies and Procedures, the TAB selection committee is comprised of one Parks & Recreation Commissioner, the Community Services Department TAB Liaison, and the Parks & Recreation Commission Student Member. The role of the TAB selection committee is to review TAB member application submissions, conduct interviews of applicants, and select new TAB members from applicants.

This appointment will be for the TAB Selection Committee for the 2025-2026 school year appointees. Applications are currently available through March 14, 2025, or until 60 applications have been received. Interviews are tentatively scheduled for April 8-10, 2025, at the Chino Hills Community Center.

Respectfully Submitted,



Jonathan Marshall
Community Services Director

Attachments Exhibit A - Teen Advisory Board Policies and Procedures

TEEN ADVISORY BOARD POLICIES AND PROCEDURES

1. **PURPOSE**

The purpose of this policy is to provide guidelines for the Teen Advisory Board (TAB).

2. **DEFINITIONS**

- 2.1. Board Members: Individuals appointed to serve on the TAB with voting rights.
- 2.2. At-Large Non-Voting Members: Individuals selected to serve on the board in an advisory capacity without voting rights.
- 2.3. Eligibility List – List of TAB candidates that have been interviewed but not selected to fill a TAB vacancy. The list is good for one TAB term.
- 2.4. TAB Selection Committee – A committee comprised of one Parks & Recreation Commissioner, the Community Services Department TAB Liaison, and the Parks & Recreation Commission Student Member.
- 2.5. Teen Advisory Board Commitment and Conduct Form – A form outlining TAB members expectations while serving on TAB.

3. **RESPONSIBILITY**

3.1. **Teen Advisory Board**

- 3.1.1. Serves in an advisory capacity to the Parks & Recreation Commission.
- 3.1.2. Promotes community involvement to the youth population through civic engagement opportunities, volunteerism, youth programs, and special events.
- 3.1.3. Recommends creative solutions and provides imperative input on teen issues in the Chino Hills community.
- 3.1.4. Sets annual goals and objectives for TAB to accomplish.
- 3.1.5. Conducts themselves in accordance with the Teen Advisory Commitment and Conduct Form. Members must sign this form prior to the start of each TAB term.

TEEN ADVISORY BOARD POLICIES AND PROCEDURES

3.2. TAB Selection Committee

3.2.1. Reviews TAB member application submissions.

3.2.2. Conducts interviews of applicants

3.2.3. Selects new TAB members from applicants.

3.3. Chairperson

3.3.1. Presides over all TAB meetings.

3.4. Vice Chairperson

3.4.1. Assumes the Chairperson's duties in the Chairperson's absence or inability to perform said duties.

3.5. Parks & Recreation Commission Student Member

3.5.1. Automatic appointment as a seated member on during their current term as student member.

3.5.2. Provides TAB updates at the Parks & Recreation Commission meetings.

3.5.3. Serves on the TAB Selection Committee.

3.6. Community Services Director

3.6.1. Appoints the Community Services Department TAB Liaison.

3.6.2. Approves the removal of TAB members violating any terms of the Teen Advisory Board Commitment and Conduct Form.

3.7. Community Services Department TAB Liaison

3.7.1. Oversees the Teen Advisory Board.

3.7.2. Schedules and prepares all TAB meeting agendas and attends all meetings in accordance with this policy.

3.7.3. Removes TAB members violating any terms of the Teen Advisory Board Commitment and Conduct Form.

3.7.4. Appointed to the TAB Selection Committee.

TEEN ADVISORY BOARD POLICIES AND PROCEDURES

4. POLICY

4.1. The mission of the Teen Advisory Board is to provide local youth with opportunities in practicing leadership and life skills while promoting greater civic engagement through youth programming, volunteer opportunities, and direct interaction and collaboration with the City of Chino Hills. TAB will provide a safe environment where teens can openly identify, discuss, and advocate for youth-related needs in the community.

4.2. TAB Members

4.2.1. TAB will consist of no more than 13 student board members, including the Parks & Recreation Commission Student Member, and two officer positions (Chairperson and Vice Chairperson), and 7 at-large non-voting members. Officers shall serve one TAB term. Officers will be elected by members during the last meeting of the current TAB term to serve the following board term.

4.2.2. TAB shall consist of members who reflect the diversity of the community. The members of TAB shall be filled by persons that are diverse in culture, academic skills, personal skills, and personal goals for the community.

4.2.3. There is no minimum number of TAB members, but it is recommended that TAB have an odd number of members in total.

4.2.4. Members shall reside or attend school in Chino Hills.

4.2.5. Members must be in 7th through 12th grade.

4.2.6. Members will be appointed for a one-year term.

- TAB will reorganize every year to coincide with the Chino Valley Unified School District's academic calendar.
- Existing members may be reappointed for an additional TAB term as long as they remain eligible, meet attendance requirements, and abide by the Commitment and Conduct Form, in the event of a vacancy, non-voting members can take a board member seat during the reappointment process, with selection conducted by the TAB Selection Committee.
- Should a vacancy occur prior to the end of a TAB member(s) term, first, non-voting members shall be considered for appointment, followed by candidates from the eligibility list. ~~a new member(s) shall be appointed from the eligibility list.~~ If there are no candidates on the eligibility list, the vacancy shall remain. TAB member(s) filling vacancies shall serve the

TEEN ADVISORY BOARD POLICIES AND PROCEDURES

remainder of the original term and will be eligible for re-appointment to a subsequent term.

4.2.7. Members are expected to attend all TAB meetings. Those who have accumulated three or more absences during their TAB term without notice may be dropped from TAB.

4.2.8. All TAB members are subject to removal from TAB by the Community Services Director should they violate any terms of the Teen Advisory Board Commitment and Conduct Form.

4.3. TAB Meetings

4.3.1. TAB shall meet at least eight times during the TAB term.

4.3.2. One more than half the total number of TAB members shall constitute a quorum. TAB cannot conduct business or act unless a quorum of members are present.

5. PROCEDURES

5.1. TAB Member Selection Process

5.1.1. The TAB application process will begin at least three months prior to the end of each TAB term for the following term and made available on the city's website.

5.1.2. Applications must be submitted in person to the Chino Hills Community Center by the submission deadline date.

5.1.3. Selected candidates will be interviewed by the TAB Selection Committee.

- Interviews will be conducted prior to the end of the sitting Parks & Recreation Commission Student Member's term.

Chino Hills Community Services Department

Recreation Programs Fall 2024



Date: 02-19-25
Item No: 04

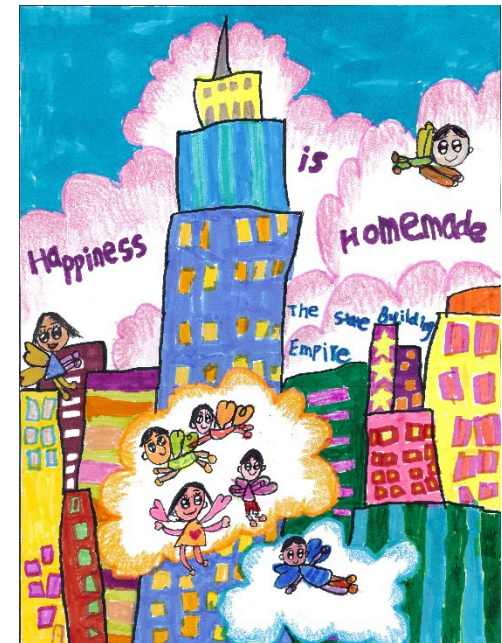
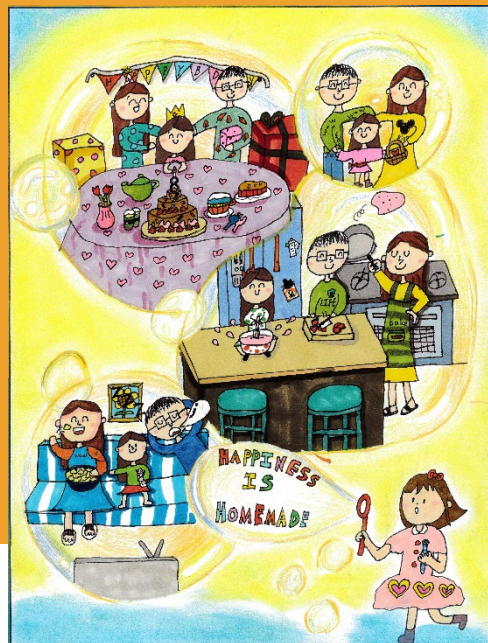
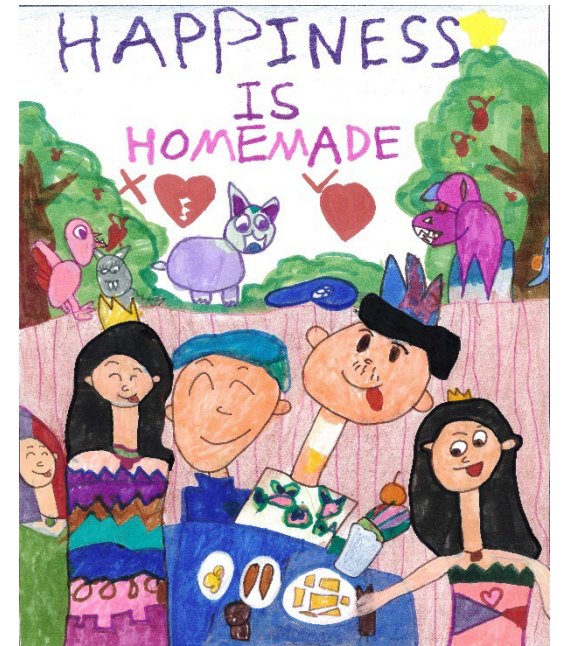
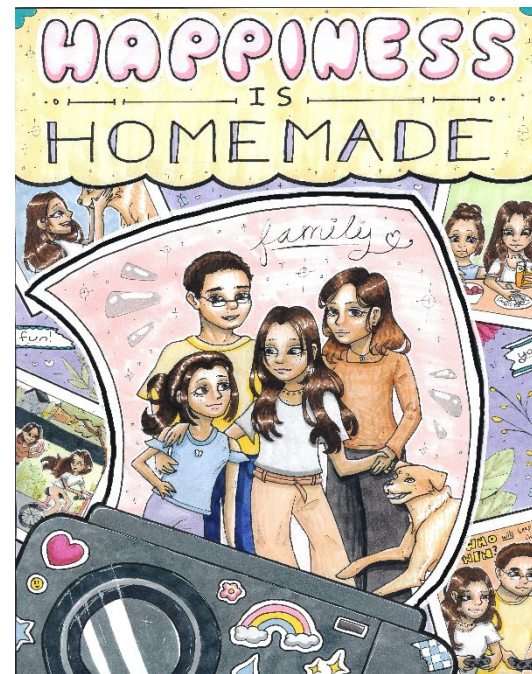
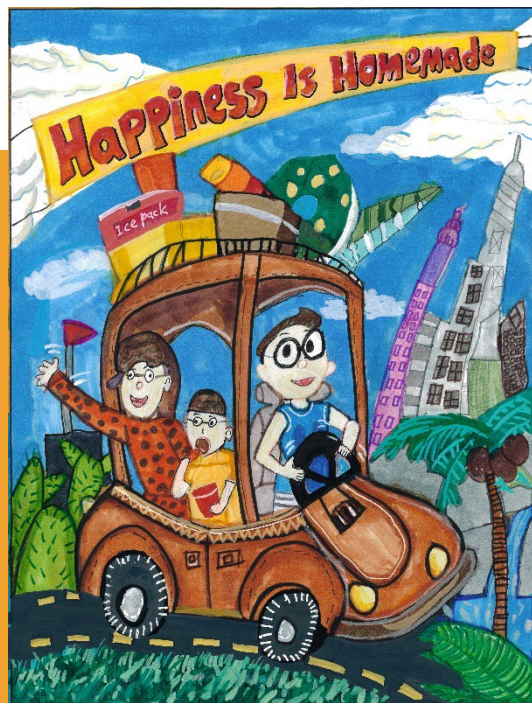


CELEBRATE

The Family
Poster & Essay Contest



- Theme: "Happiness is Homemade"
- 705 entries – Kindergarten through 8th grade
- Prizes:
 - 3rd place - \$50 The Shoppes , \$50 The Stand
 - 2nd place - \$100 The Shoppes, \$50 The Stand
 - 1st place – \$200 The Shoppes, \$50 The Stand
- Winners recognized at the November 12 Council Meeting
- Artist Reception at Community Center held on November 19



Fall Recreation Classes

Enrichment

Music

Dance

Fitness

Sports

Active Adults 50+

- Recreation Classes held August – December
- 26 instructors taught in the Fall

Fall Class Participation

Residents	948
Non-Residents	125
Total	1073



- Thursday, November 14 at the McCoy Equestrian & Recreation Center
- 6:00 – 8:00 PM
- 50 participants
- Arts , Crafts , and Games
- Light refreshments were provided



SALUTE TO SERVICE



- **Monday, November 11 @ Chino Hills Community Center**
- **Ceremony held at 8:00 AM in front of the Military Service Monument**
 - Ceremony led by Vice Mayor Art Bennett
 - Invocation by CVFD Chaplain Henry Aguilar
 - Presentation of Colors: Chino Valley Fire District and San Bernardino County Sheriff's Department
 - National Anthem: Asley Esguerra, Litel Elementary Student
 - Memorial wreath and poem reading by 55+ Club Veterans Group
 - Guest Speaker Remarks by US Navy Veteran Commander James DeFazio
 - Taps Performance: George Butler
- **Breakfast Reception**
 - Pancake Breakfast from Mimis Café: Eggs, Bacon, Sausage, Pancakes, Fruit
 - Veteran Recognition Video
 - Veteran Gift: Lapel Pin
 - Performance by Ayala HS Jazz Band



VETERANS DAY SIGN CAMPAIGN



- This unique program to recognize local veterans and active-duty service members for their service.
- Recreation staff delivered signs on November 1-3
- **Cost:**
 - Free to Chino Hills households with a veteran or active-duty service member.
 - \$15 for Chino Hills households with no veteran or active-duty service member.
- **Registration:**
 - Free: 68 signs
 - Paid: 11 signs
 - Total: 79 signs



ACTIVE ADULTS 50 +



Quarterly Totals:

2023: 2,378

2024: 2,846

Drop-In Programming

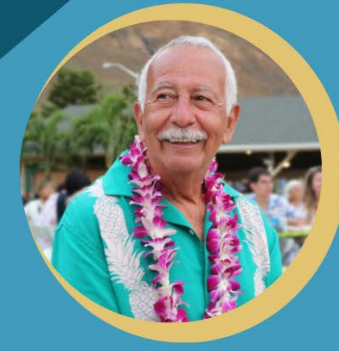
September	October	November
763	917	701

Special Interest Groups

	September	October	November
Bookworms	8	8	7
Quilting	16	8	7
Scrapbooking	7	9	9
Card Games	30	34	19
Knit & Stitch	117	114	72
Total:	178	173	114



ACTIVE ADULTS 50+ EVENTS



Boo Bash Boo-Gie!

- Wednesday, October 23
- 6:00-9:00 PM. First evening dance
- Dinner, Dancing, DJ, Costume Contests, Games
- Winners of the contests received gift card prizes
- 76 people in attendance



Active Adults 50+

Senior Resource Fair 2024



Community Resources at Your Fingertips



Senior Resource Fair

- Friday, September 20 | 11:00 AM-12:30 PM
- Chino Hills Community Center
- Open to all 50+
- Local Community health and resource vendors
- Free health screenings, giveaways, and raffle prizes provided by vendors.
- Resource vendors include: The City of Chino Hills, Chino Hills Police Department, Chino Valley Fire District, Chino Valley Medical Center, Omnitrans, Pomona Valley Hospital, San Bernardino Department of Aging and Adult Services, and many more!
- 130 in attendance





Quarterly Totals:
2023: 1,308
2024: 1,625

TAC Participation		
September	October	November
669	650	306

TAC Fall Activities

- Cellphone Charms Craft
- Charm Bracelet Craft
- Billiard Competition
- Nintendo Switch Competition
- Pumpkin Craft





TEEN ADVISORY BOARD



Fall Highlights

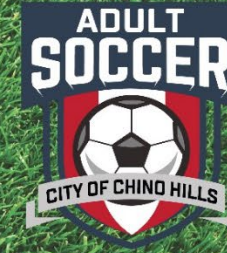
- Teen Advisory Board had their first meeting on September 12.
- First meeting with newly appointed Members at Large.

Fall TAB Meetings:

- Sept. 12
- Oct. 10
- Nov. 14



ADULT SOCCER



- Leagues
 - Coed 30+
 - Men's 30+
- Game Days
 - Friday evenings and Sunday
 - Grand Avenue Park
 - Eight weeks + playoffs for eligible teams
- Awards
 - 1st place teams received a championship shirt & game ball
 - 2nd place teams received a game ball
- Fall Season
 - 26 teams, 544 participants



CHINO HILLS ADULT PICKLEBALL



- Leagues
 - Bronze (beginner)
 - Silver (intermediate)
 - Gold (advanced)
- Game Days
 - Tuesday evenings
 - Grand Avenue Park
 - 8 weeks plus playoffs
- Awards
 - 1st and 2nd place teams received custom medals
 - 1st place teams also received soft coolers
- Participation
 - 25 teams
 - 152 participants



PEE WEE & YOUTH ROOKIE SPORTS



Pee Wee Baseball, Soccer, & Basketball

- 3-5 years old
- June 10 – July 31
- Classes held Monday-Thursday and Saturday mornings
- 9 classes offered
- 124 total participants
- Participants received a goodie bag and medal

Youth Rookie Basketball

- 6-8 years old @ Grand Avenue Park
- September 19 – October 24
- Thursdays for six weeks
- 28 participants
- Participants received medals



Special Olympics Southern California



Chino Hills Champions

- Special Olympics Softball
- 9 weeks
- September 10 – November 5
- Tuesday evenings at Community Park
- 10 Athletes
- Halloween themed night



- Tip A Cop
 - Top Golf in Ontario on September 7
 - Assisted with serving food and beverages
 - Funds raised go back to fund the Special Olympics program

MOBILE REC



- Free drop-in after-school program for kids ages 6-12 years old
- Program provides:
 - Arts & crafts
 - Outdoor games and activities
 - Snacks
 - Homework assistance
- Serviced 609 kids from Aug. to Nov.
- Fall program highlights:
 - Halloween Carnival
 - Thanksgiving games
 - Monthly Special Treats:
 - Caramel Apples
 - Pizza
 - Snow cones



KIDS NIGHT OUT



- Friday, October 11 at the Chino Hills Community Center
- 6:00 – 10:00 p.m.
- 27 participants
- Halloween party for kids ages 6-12
- Activities included:
 - Dia de Los Muertos themed crafts
 - Holiday movie: Coco
 - Indoor Games
 - Cookie Decorating
 - Costume contest
- Light dinner and refreshments provided



TINY TOTS



- Program is designed as an introduction to valuable developmental and socialization skills for children ages 3-5
- 55 participants
- Fall is a 12-week session from Aug. 26 – Nov. 15
- Activities include:
 - Games
 - Crafts
 - Story Time
 - Supervised free time



TRICK OR TREAT



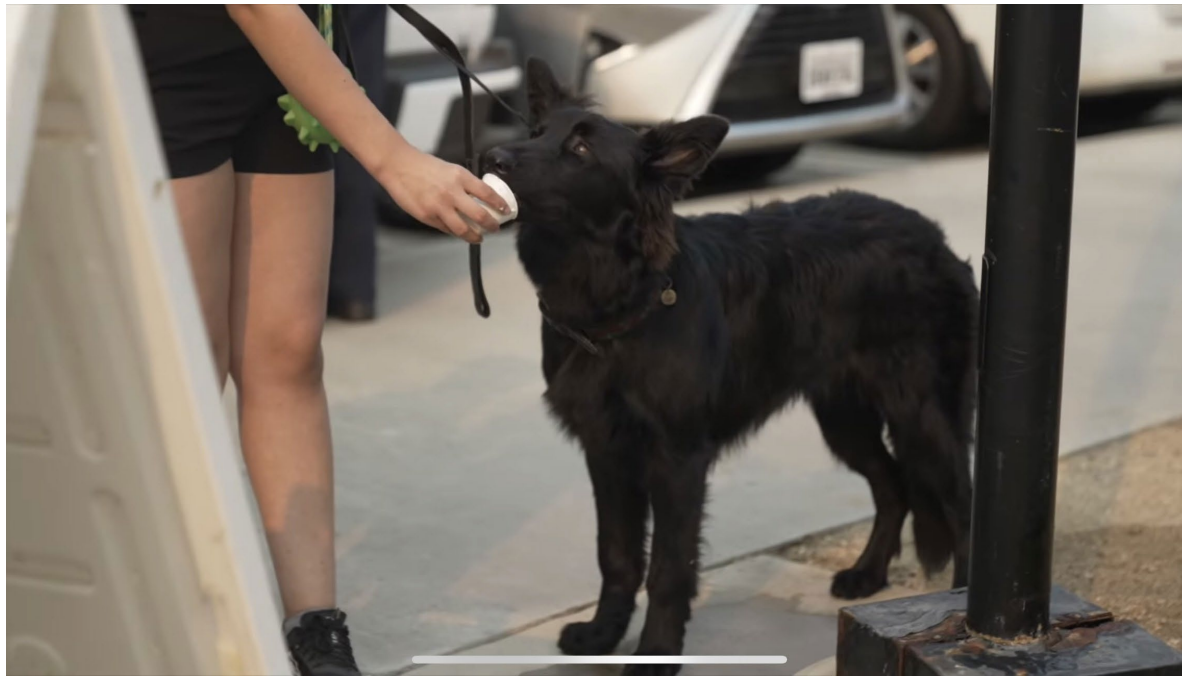
- Thursday , October 31
- Partnered with The Shoppes at Chino Hills – 45 stores participated
- City Staff dressed as TEAM USA
- Over 37,000 pieces of candy
- Approximately 3,500 people in attendance
- 17 event and activity booths
 - 13 candy stations
 - Mobile Rec game area
 - Costume contest
 - Community booths hosted by: Chino Hills PD, Chino Valley Fire, Chino Hills Library, Healthy Hills, Waste Management, County Supervisor Curt Hagman
- Costume contest with various age categories
 - Winners received trick or treat buckets filled with various crafts, activities, and candy.



PAWS at the PARK



- Saturday, September 7 at Vila Borba Dog Park
- Over 125 participants attended
- 15 community and business booths:
 - Chino Valley Fire District
 - Healthy Hills
 - Inland Valley Humane Society
 - Businesses: 12 booths
- Event activities included:
 - Little Dog Races
 - Fashion Show
 - Best Trick
- Arts and crafts for kids
- Door prizes for participants





Youth Sports Organizations

- Chino Hills AYSO: 1,044 participants
- Chino Hills Junior All American Football: 283 participants
- Canyon Hills Little League : 165 participants
- Chino Hills Little League: 132 participants
- Chino Hills Girls Softball: 270 participants
- Chino Hills Pony: 392 participants





Chino Hills Community Center Facility Rentals

Quarterly Total
2022 – 893
2023 – 822
2024 – 870

Rental Group	September	October	November
Government Organizations	3	4	3
CH Non-Profits	28	23	30
CH Residents	6	12	7
Non-Residents	4	9	7
Senior Groups	65	68	64
Recreation Classes	196	185	156
Monthly Total	302	301	267





Facility Rentals

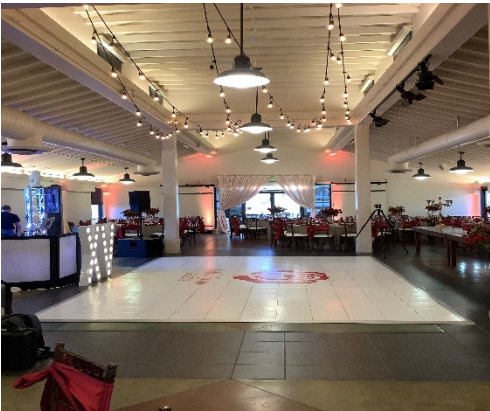
Quarterly Total

2022 – 119

2023 – 120

2024 – 127

Rental Group	September	October	November
Government Organizations	1	1	4
CH Non-Profits	14	16	10
CH Residents	6	6	9
Non-Residents	4	7	3
Senior Groups	5	6	4
Recreation Classes	8	8	5
Horse Shows	1	4	1
Dog Shows	0	0	4
Monthly Total	39	48	40





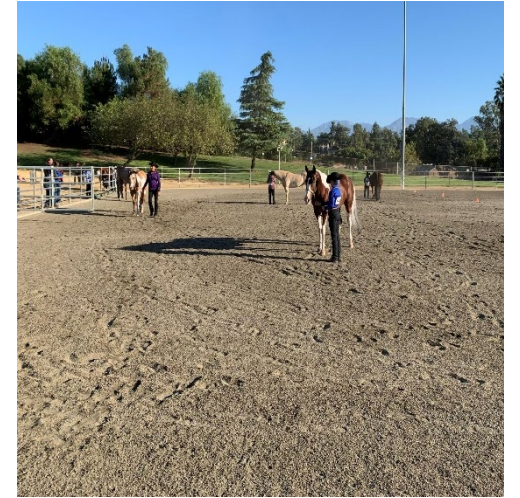
Horse Shows

October 5th, 2024 – Tennessee
Walking Horse Association

October 6th, 2024 – High Desert Pinto
Horse Association

October 26th, 2024 – Chino Hills
Horsemen's Association

October 27th, 2024 – CA Dressage
Society - Pomona



Community Services Monthly Calendar of Events

January – March 2025

www.chinohills.org/Recreation



IN THE HILLS
Chino Hills City News and Recreation Guide



EASTER EGG-CITEME
See Page 14 for More Info

SPRING 2025 REGISTRATION BEGINS FEBRUARY 11



CHINO HILLS

SPRING EVENTS



REC IN THE PARK

FREE

February 15, 9:00 a.m.



EASTER EGG-CITEMENT VENDOR APPLICATIONS DUE

Friday, March 14



BILL HUGHES MEMORIAL SCHOLARSHIP

Applications due
Thursday, February 27



KIDS NIGHT OUT

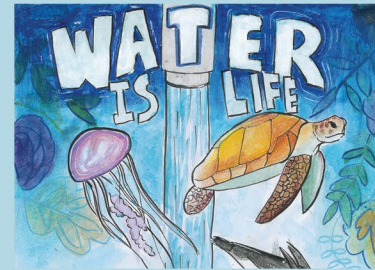
February 21, 6:00 p.m.



KIDS ART EXPLORATION



Saturday, March 22



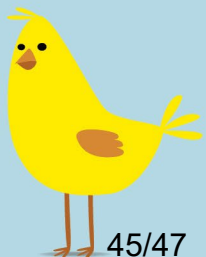
WATER CONSERVATION POSTER CONTEST

Entries due Friday,
March 14



MOBILE RECREATION

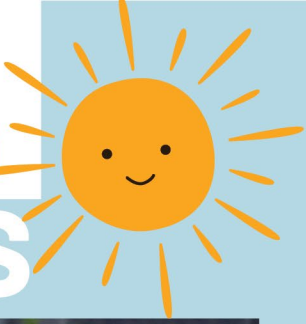
Online registration is
required



www.chinohills.org/Events

CHINO HILLS

SPRING EVENTS



TEENS NIGHT OUT

March 14, 6:00 p.m.



SUMMER RECREATION JOB OPPORTUNITIES

Applications will be
available mid-February



TEEN ADVISORY BOARD

Applications accepted
February 14 to March 14
or until 60 received.



TEEN ACTIVITY CENTER

Free for grades 9-12



www.chinohills.org/Events

CITY OF CHINO HILLS
Community Services & Parks Projects
2/19/2025

PROJECT NAME	STATUS
Pinehurst Park Project	Goal to have joint meeting with City Council and Commission on March 11.
Skate Park	City Manager considering how project is to move forward.
Community Park V-ditch and parking lot	V-Ditch construction construction complete end of February. Parking lot completion estimated June 2025.
Bike Repair Signage	Staff evaluating signage at bike repair locations.
General Park Updates	Sean O'Connor, Maintenance and Operations Manager